



# PERSONNEL QUALIFICATION STANDARD FOR

## DECK WATCHES IN-PORT

NAME (Rate/Rank) \_\_\_\_\_

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# INTRODUCTION

## PQS PROGRAM

This PQS program is a qualification system for officers and enlisted personnel where certification of a minimum level of competency is required prior to qualifying to perform specific duties. A PQS is a compilation of the minimum knowledge and skills that an individual must demonstrate in order to qualify to stand watches or perform other specific routine duties necessary for the safety, security or proper operation of a ship, aircraft or support system. The objective of PQS is to standardize and facilitate these qualifications.

## CANCELLATION

This Standard cancels and supersedes NAVEDTRA 43397-C.

## APPLICABILITY

This PQS is applicable to all U.S. naval ships.

## TAILORING

To command tailor this package, first have it reviewed by one or more of your most qualified individuals. Delete any portions covering systems and equipment not installed on your ship, aircraft or unit. Next, add any line items, fundamentals, systems and watchstations/workstations that are unique to your command but not already covered in this package. Finally, the package should be reviewed by the cognizant department head and required changes approved by the Commanding Officer or his designated representative. Retain the approved master copy on file for use in tailoring individual packages.

## QUALIFIER

The PQS Qualifier is designated in writing by the Commanding Officer to sign off individual watchstations. Qualifiers will normally be E-5 or above and, as a minimum, must have completed the PQS they are authorized to sign off. The names of designated Qualifiers should be made known to all members of the unit or department. The means of maintaining this listing is at the discretion of individual commands. For more information on the duties and responsibilities of PQS Qualifiers, see the PQS Management Guide.

## INTRODUCTION (CONT'D)

### CONTENTS

PQS is divided into three sections. The 100 Section (Fundamentals) contains the fundamental knowledge from technical manuals and other texts necessary to satisfactorily understand the watchstation/workstation duties. The 200 Section (Systems) is designed to acquaint you with the systems you will be required to operate at your watchstation/workstation. The 300 Section (Watchstations) lists the tasks you will be required to satisfactorily perform in order to achieve final PQS qualification for a particular watchstation/workstation. All three sections may not apply to this PQS, but where applicable, detailed explanations are provided at the front of each section.

### REFERENCES

The references used during the writing of this PQS package were the latest available to the workshop, however, the most current references available should be used when qualifying with this Standard. Classified references may be used in the development of PQS. If such references are used, do not make notes in this book as answers to questions in this Standard may be classified.

### TRAINEE

Your supervisor will tell you which watchstations/workstations you are to complete and in what order. Before getting started, turn to the 300 Section first and find your watchstation/workstation. This will tell you what you should do before starting your watchstation/workstation tasks. You may be required to complete another PQS, a school, or other watchstations/workstations within this package. It will also tell you which fundamentals and/or systems from this package you must complete prior to qualification at your watchstation/workstation. If you have any questions or are unable to locate references, contact your supervisor or qualifier. Good luck!

### PQS FEEDBACK REPORTS

This PQS was developed using information available at the time of writing. When equipment and requirements change, the PQS needs to be revised. The only way the PQS Development Group knows of these changes is by you, the user, telling us either in a letter or via the Feedback Report contained in the back of this book. You can tell us of new systems and requirements, or of errors you find.



## SUMMARY OF CHANGES

### CHANGES TO FUNDAMENTALS, SYSTEMS, AND WATCHSTATIONS:

<b>Fundamental Title</b>	<b>Action</b>	<b>Comment</b>
Flags and Pennants	Modified	Renamed to Communications, updated to include voice communication equipment
Security	Modified	Deleted Cancelled ref. (e) OPNAVINST 5510.1H, added ref. (e) OPNAVINST 5510.60L
Officer Of The Deck (OOD) Watchstanding and Administration	Modified	Renamed to Officer Of The Deck (OOD) Administration to address administration line items exclusively
Tides And Currents	Deleted	Line items incorporated into Advanced Seamanship for ease of qualification
<b>Watchstation Title</b>	<b>Action</b>	<b>Comment</b>
Officer Of The Deck (OOD)	Modified	Added Prerequisite NAVEDTRA 43119-G 302 Basic First Aid to stay in step with the expanded role of the OOD

### WATCHSTATION REQUALIFICATIONS

Due to significant changes in policies, systems, or procedures, it is recommended that all personnel dealing with the subject matter of this PQS requalify in the following watchstations regardless of qualifications achieved in previous versions.

None.



## ACRONYMS USED IN THIS PQS

Not all acronyms or abbreviations used in this PQS are defined here. The Subject Matter Experts from the Fleet who wrote this Standard determined the following acronyms or abbreviations may not be commonly known throughout their community and should be defined to avoid confusion. If there is a question concerning an acronym or abbreviation not spelled out on this page nor anywhere else in the Standard, use the references listed on the line item containing the acronym or abbreviation in question.

BAF	Backup Alert Force
BMR	Basic Military Requirements
CDO	Command Duty Officer
CHT	Collection Holding Tank
CMAA	Chief Master-at-Arms
CTO	Courtesy Turnover
DMAA	Duty Master-At-Arms
HAZMAT	Hazardous Material
HERO	Hazardous Electromagnetic Radiation to Ordnance
IAW	In Accordance With
ICR	Incident Complaint Report
ISIC	Immediate Supervisor In Charge
IVCS	Internal Voice Communication System
JOOD	Junior Officer of the Deck
MAA	Master-At-Arms
MOB	Man Overboard
MOOW	Messenger of the Watch
NATOPS	Naval Air Training and Operating Procedures Standard
NAVOSH	Naval Occupational Safety and Health
OOD	Officer of the Deck
OPREP	Operational Report
ORM	Operational Risk Management
PDL	Pass Down Log
PDR	Physicians Desk Reference
POOW	Petty Officer of the Watch
PQS	Personal Qualification Standards
QMOW	Quartermaster of the Watch
RF	Reserve Force
SAT	Security Alert Team
SITREP	Situational Report
SOPA	Senior Officer Present Afloat
TAD	Temporary Additional Duty
TYCOM	Type Commander
UA	Unauthorized Absence
UCMJ	Uniform Code of Military Justice



## 100 INTRODUCTION TO FUNDAMENTALS

### 100.1 INTRODUCTION

This PQS begins with a Fundamentals section covering the basic knowledge and principles needed to understand the equipment or duties to be studied. Normally, you would have acquired the knowledge required in the Fundamentals section during the school phase of your training. If you have not been to school or if you need a refresher, the references listed at the beginning of each fundamental will aid you in a self-study program. All references cited for study are selected according to their credibility and availability.

### 100.2 HOW TO COMPLETE

The fundamentals you will have to complete are listed in the watchstation (300 section) for each watchstation. You should complete all required fundamentals before starting the systems and watchstation portions of this PQS, since knowledge gained from fundamentals will aid you in understanding the systems and your watchstation tasks. When you feel you have a complete understanding of one fundamental or more, contact your Qualifier. If you are attempting initial qualification, your Qualifier will expect you to satisfactorily answer all line items in the fundamentals before signing off completion of that fundamental. If you are requalifying or have completed the appropriate schools, your Qualifier may require you to answer representative line items to determine if you have retained the necessary knowledge for your watchstation. If your command requires an oral board or written examination for final qualification, you may be asked any questions from the fundamentals required for your watchstation.



## 101 SAFETY PRECAUTIONS FUNDAMENTALS

### References:

- [a] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat
  - [b] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [c] OPNAVINST 5090.1B, Environmental and Natural Resources Program Manual
  - [d] OPNAVINST 3500.39, Operational Risk Management
- 

101.1 State the procedures for internal reporting and correction of unsafe or unhealthful work practices or conditions. [ref. a, ch. A3]

\_\_\_\_\_  
(Signature and Date)

.2 State the importance of good housekeeping practices aboard ship. [ref. a, ch. C1]

\_\_\_\_\_  
(Signature and Date)

.3 State the importance of bolted deck plates, gratings, and handrails. [ref. a, ch. C13]

\_\_\_\_\_  
(Signature and Date)

.4 Explain the response and reporting procedures for an on-board spill of hazardous material. [ref. a, ch. B3] (3-3)

\_\_\_\_\_  
(Signature and Date)

.5 Explain the in-port oily waste discharge limitations as they apply to shipboard personnel. [ref. c, ch. 19]

\_\_\_\_\_  
(Signature and Date)

.6 State the procedures required in the event of an overboard oil spill. [ref. c, chs. 10, 19] (3-3)

\_\_\_\_\_  
(Signature and Date)

## 101 SAFETY PRECAUTIONS FUNDAMENTALS (CONT'D)

101.7 State the protection provided by the following safety equipment, including examples of ship evolutions that require their use: [ref. a]

- a. Hard hat [ch. B12]
- b. Goggles/face shield/apron [ch. B5]
- c. Rubber/working gloves [ch. B12]
- d. Safety shoes [ch. B12]
- e. Respirator [ch. B6]
- f. Hearing protection [chs. B4, B12]
- g. Safety harness/dyna brake [ch. B12]
- h. Life jackets [ch. B12]
- i. Apron [ch. B12]

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(Signature and Date)

.8 State the safety precautions to be followed prior to and when entering a void or poorly ventilated space. [ref. a, ch. B6] (11-13)

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(Signature and Date)

.9 State the safety precautions to be observed and/or personnel safety equipment/devices required in the following in-port situations: [ref. a](3-2)

- a. Replenishment/refueling evolutions [chs. C3, C10]
- b. Working aloft [ch. C8]
- c. Heavy weather [ch. C16]
- d. Working with paint [ch. C18]
- e. Working with electrical/electronic equipment [ch. C9]
- f. Operating portable electric tools [ch. C9]
- g. Welding, cutting, and brazing [ch. C11]
- h. Handling hazardous material/waste [ch. C23]
- i. Working over the side [ch. C8]
- j. Divers/swimmers working over the side [ch. C22]
- k. Conduct of aircraft flight operations [chs. C7, C12]
- l. Ammunition transfers [ch. C14]
- m. Cargo handling (crane, boom, and winch) [ch. C2]
- n. Line handling [ch. C5]

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(Signature and Date)



## **101 SAFETY PRECAUTIONS FUNDAMENTALS (CONT'D)**

101.10 Discuss the concept of ORM. [ref. a](6-13)

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(Signature and Date)

.11 Explain the following as they apply to ORM: [ref. a] (6-13)

- a. Identifying hazards
- b. Assessing hazards
- c. Making risk decisions
- d. Implementing controls
- e. Supervising

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(Signature and Date)

## 102 WATCHSTANDING (BASIC) FUNDAMENTALS

### References:

- [a] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [b] Watch Officer's Guide, 13th Edition
  - [c] Local Command Instruction
  - [d] Local Senior Officer Present Afloat (SOPA) Instruction
  - [e] COMDTINST M16672.2B, U.S. DOT/USCG Navigation Rules, International - Inland
- 

102.1 State the primary responsibility of the in-port duty section. [ref. a, ch. 4]

\_\_\_\_\_  
(Signature and Date)

.2 Discuss the duties and responsibilities of the following personnel:(3-1)

- a. CDO [ref. a, ch. 4]
- b. OOD [ref. a, ch. 4]
- c. JOOD [ref. a, ch. 4]
- d. POOW [ref. a, ch. 4]
- e. MOOW [ref. a, ch. 4]
- f. Roving Patrol [ref. a, ch. 4]
- g. Sounding and Security Watch [ref. a, ch. 4]
- h. Cold Iron Watch [ref. b, ch. 10]
- i. DMAA [ref. a, ch. 4]
- j. Pier Sentry [ref. b, ch. 12]
- k. Brow Watch [ref. a, ch. 4]
- l. DC Supervisor [ref. a, ch.4]

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the relationship between the following personnel and each watchstation: (3-1)

- a. CO [ref. c]
- b. XO [ref. a, ch. 4]
- c. CDO [ref. a, ch. 4]
- d. Duty Department Heads [ref. a, ch. 4]
- e. Watch Bill Coordinator/Section Leader [ref. c]
- f. SOPA [refs. c, d]

\_\_\_\_\_  
(Signature and Date)

## 102 WATCHSTANDING (BASIC) FUNDAMENTALS (CONT'D)

102.4 State the navigational lights displayed under the following conditions: (1-2)

- a. In-port (pier side) [refs. c, e]
- b. At anchor [ref. e, pt. C]

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(Signature and Date)

.5 State your watchstation responsibilities during the following: [ref. c] (3-2/3-3)

- a. Fire
- b. Flooding
- c. Collision
- d. Sabotage
- e. Rescue and assistance
- f. MOB
- g. Internal/external disturbance
- h. Weapons accident/incident
- i. Flight crash
- j. Bomb threat
- k. Medical emergency
- l. Swimmer attack
- m. Loss of firemain
- n. Excessive magazine temperature
- o. Environmental pollution
- p. Vehicle/equipment accident/incident
- q. Security alert
- r. Anchor chain parting
- s. Controlled space intrusion
- t. Loss of electric power

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(Signature and Date)

.6 Explain the requirements and procedures for making 12 o'clock reports. [ref. c] (3-2)

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(Signature and Date)

.7 Discuss the important factors that must be considered prior to relieving the watch.  
[ref. b, ch. 12; ref. c](3-2)

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(Signature and Date)

## 103 WATCHSTANDING (ADVANCED) FUNDAMENTALS

### References:

- [a] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [b] OPNAVINST 3100.7B, Preparing, Maintaining, and Submitting the Ship's Deck Log
  - [c] Local Command Instruction
  - [d] OPNAVINST 5090.1B, Environmental Compliance Afloat
  - [e] NSTM S9086-CN-STM-020/CH-079 V2, Damage Control - Practical Damage Control
  - [f] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat, Vol. II
  - [g] Watch Officer's Guide, 13<sup>th</sup> Edition
  - [h] Local Senior Officer Present Afloat (SOPA) Instruction
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103.1 Discuss the following as applied to the ship's Deck Log: (3-1)

- a. Legal and historical importance [ref. a, ch. 4]
- b. Information contained in log [ref. a, ch. 4]
- c. Circumstances that may exempt a ship from recording entries [ref. a, ch. 4]
- d. Procedures for making and correcting entries [ref. b, sec. 1]

\_\_\_\_\_  
(Signature and Date)

.2 Discuss the importance of the CO's Standing Orders. [ref. a, ch. 10](3-1)

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the check-in procedures for newly reported personnel. [ref. c]

\_\_\_\_\_  
(Signature and Date)

.4 Discuss the importance of the Plan of the Day for use on the quarterdeck.  
[ref. a, chs. 5, 10]

\_\_\_\_\_  
(Signature and Date)

## 103 WATCHSTANDING (ADVANCED) FUNDAMENTALS (CONT'D)

103.5 Discuss the use of the following:

- a. PDL [ref. c]
- b. Weapons Custody Log [ref. c]
- c. Wake-Up Log [ref. c]
- d. DC Closure Log [ref. e, sec. 22]
- e. Sounding and Security Log [ref. c]
- f. Vehicle Log [ref. c]
- g. Visitor Log/Access List [ref. a, ch. 6]

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(Signature and Date)

- .6 Discuss precautionary measures initiated by the OOD to prepare for heavy weather conditions, including thunderstorms, wind warnings, tropical storms, and typhoons/hurricanes. [ref. a, ch. 6; ref. f, ch. C16](3-3)

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(Signature and Date)

- .7 Discuss the current SOPA directives and the CO's Standing Orders with respect to heavy weather. [refs. c, h](3-3)

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(Signature and Date)

- .8 Discuss the following special evolutions and how they apply to your watchstation: (3-2)

- a. Weapons handling [ref. c; ref. f, ch. C14]
- b. HERO restrictions [refs. c, h]
- c. Diving [ref. f, ch. C22]
- d. Personnel working aloft [ref. f, ch. C8]
- e. Refueling/defueling [ref. f, ch. C10]
- f. Receiving ship alongside [ref. c; ref. f, ch. 22]
- g. Personnel working over the side [ref. f, ch. C8]
- h. Active sonar operations [refs. c, h]
- i. Testing rudders and main engines [refs. c, h]
- i. Preparations for getting underway [refs. c, h]

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(Signature and Date)

## **103 WATCHSTANDING (ADVANCED) FUNDAMENTALS (CONT'D)**

103.9 Discuss the responsibility of the quarterdeck during the following communication fast action drills: [refs. c, h]

- a. Sorties
- b. White rocket

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(Signature and Date)

.10 State the location and area of responsibility for each repair party/locker. [ref. c](11-14)

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(Signature and Date)

.11 Discuss the responsibility and use of the Signal Bridge Watch personnel in-port. [ref. a, ch. 4]

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(Signature and Date)

.12 Discuss the inspection requirements for personal appearance and current grooming standards of personnel departing the ship. [ref. a, ch. 5; ref. c](3-2)

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(Signature and Date)

.13 Discuss the procedure for, and importance of, conducting in-port emergency/security drills for all on a regular basis. [ref. a, ch. 6](3-3)

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(Signature and Date)

.14 Discuss the correct procedures for using boat gongs and the circumstances in which they would be used. [ref. a, ch. 5] (3-5)

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(Signature and Date)

.15 Discuss the role of the OOD as a supervisor in the conduct of on-the-job training for quarterdeck watchstanders. [ref. a, ch. 4]

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(Signature and Date)

## **103 WATCHSTANDING (ADVANCED) FUNDAMENTALS (CONT'D)**

103.16 Discuss the steps required to relieve an armed watch. [ref. c]

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(Signature and Date)

.17 Discuss the duties and responsibilities of the following:(3-1)

- a. Anchor Watch [ref. a, ch. 4]
- b. Beach Guard [refs. c, h]
- c. Boat Officer [ref. a, ch. 4]
- d. QMOW [ref. a, ch. 4]
- e. Communication Watch Officer/Duty Radioman [ref. a, ch. 4]
- f. Senior Watch Officer [ref. a, ch. 3]
- g. Shore Patrol [refs. c, h]

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(Signature and Date)

.18 Discuss the evolutions listed below:

- a. Working parties [ref. c; ref. g, ch. 12]
- b. Pumping bilges [ref. d, ch. 2]
- c. Helicopter operations [ref. f, ch. C7; ref. g, ch. 5]
- d. Crane operations [ref. f, ch. C2]

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(Signature and Date)

## 104 COMMUNICATION FUNDAMENTALS

### References:

- [a] NAVEDTRA 12100, Boatswains Mate
  - [b] Pub No. 102, International Code of Signals
  - [c] U.S. Navy Regulations, 1990
  - [d] NTP-13(C), Flags, Pennants, and Customs
  - [e] Bluejackets' Manual, 22nd Edition
  - [f] NAVEDTRA 12160, Interior Communications Electrician, Vol. 1
  - [g] Manufacturer's Technical Manuals
  - [h] Naval Sea Systems Command Technical Manual SE-105-AQ-MMO-00/STC-2(V), Integrated Voice Communication System, Vol. 1
- 

104.1 Discuss and describe the meaning and location of the following absentee pennants:  
[ref. a, ch. 7] (2-15)

- a. FIRST SUB
- b. SECOND SUB
- c. THIRD SUB
- d. FOURTH SUB

---

(Signature and Date)

.2 Discuss and describe the meaning of the following emergency flags: (2-15)

- a. OSCAR [ref. a, ch. 7]
- b. FIVE [ref. a, ch. 7]
- c. NOVEMBER CHARLIE [ref. a, ch. 6; ref. b]

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(Signature and Date)

.3 Discuss and describe the meaning of the following warning flags: (2-15)

- a. ALPHA [ref. a, ch. 7]
- b. BRAVO [ref. a, ch. 7]
- c. KILO [ref. d, ch. 17]
- d. LIMA [ref. d, ch. 17]
- e. HOTEL [ref. d, ch. 17]

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(Signature and Date)



## 104 COMMUNICATION FUNDAMENTALS (CONT'D)

104.4 Discuss and describe the meaning of the following information flags:(2-15)

- a. MIKE [ref. a, ch. 7]
- b. INDIA [ref. a, ch. 7]
- c. PAPA [ref. a, ch. 7]
- d. QUEBEC [ref. a, ch. 7]
- e. ZERO [ref. d, ch. 17]

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(Signature and Date)

.5 Discuss and describe the flags/pennants flown by the SOPA. [ref. d, ch. 17] (2-15)

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(Signature and Date)

.6 Discuss CODE/ANSWER pennant. [ref. a, ch. 6] (2-15)

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(Signature and Date)

.7 State what pennant is flown higher than the National Ensign. [ref. d, ch. 17](3-4)

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(Signature and Date)

.8 Define the following: (3-4)

- a. Ensign [ref. d, ch. 1]
- b. Union Jack [ref. d, ch. 1]
- c. Commissioning Pennant [ref. d, ch. 17]
- d. Flag Staff [ref. e, app. k]
- e. Jack Staff [ref. e, app. k]
- f. Pig Stick [ref. e, app.k]
- g. Gaff [ref. e, app. k]

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(Signature and Date)

.9 Discuss the importance of using standard phraseology when using the General Announcing System (1MC). [ref. a, ch.1](3-2)

---

(Signature and Date)

## 104 COMMUNICATION FUNDAMENTALS (CONT'D)

104.10 State the phonetic alphabet and numbers. [ref. a, ch. 7] (2-2)

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(Signature and Date)

.11 Discuss the procedure for observing sunrise and executing morning and evening colors. [ref. c, ch. 12](3-4)

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(Signature and Date)

.12 Discuss the use and operation of the following:

1. Sound powered phone circuits [ref. f, ch. 5]
2. Ship's service telephone [ref. f, ch. 6]
3. Quarterdeck alarms [ref. f, chs. 7, 9]
4. Handheld radios [ref. g]
5. 21/24MC [ref. f, ch. 7]
6. Installed VHF radios [ref. g]
7. IVCS [ref. h, pt. 1]

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(Signature and Date)

## 105 SECURITY FUNDAMENTALS

### References:

- [a] Type Commanders' Physical Security Instruction
  - [b] NAVEDTRA 12740, Master-at-Arms
  - [c] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [d] Ship's Security Bill
  - [e] OPNAVINST 5510.60.L, Department of the Navy Information and Personnel Security Program Regulation
- 

105.1 Discuss in-port security force organization. [ref. a] (3-3)

\_\_\_\_\_  
(Signature and Date)

.2 Discuss the duties of the following personnel during a security alert: [ref. d](3-3)

- a. CDO
- b. OOD/JOOD
- c. POOW
- d. Duty Weapons Officer
- e. MOOW
- f. Pier Sentry
- g. Brow Watch
- h. Roving Patrol

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the purpose and composition of the following: (3-3)

- a. SAT [ref. c, ch. 6]
- b. BAF [ref. c, ch. 6]
- c. RF [ref. c, ch. 6]
- d. Recovery force [ref. c, ch. 6]
- e. MAA force [ref. b, ch. 1]
- f. Ship's self defense force [ref. c, ch. 6]
- g. Nuclear reactor security force [ref. c, ch. 6]

\_\_\_\_\_  
(Signature and Date)

## 105 SECURITY FUNDAMENTALS (CONT'D)

105.4 State the locations of the primary and secondary small arms issue points on board your ship. [ref. d]

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(Signature and Date)

.5 Discuss the following: [ref. c] (3-3)

- a. Deadly force [ch. 6]
- b. Search and seizures [ch. 3]
- c. Apprehension and restraint [ch. 4]

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(Signature and Date)

.6 Discuss the following threat conditions: [ref. c, ch. 6] (3-3)

- a. THREATCON ALFA
- b. THREATCON BRAVO
- c. THREATCON CHARLIE
- d. THREATCON DELTA

---

(Signature and Date)

.7 State the procedures for controlling the movement of visitors in the following situations: [ref. c, ch. 6] (3-4)

- a. General visiting
- b. Casual visits
- c. Official visits
- d. Announced
- e. Unannounced

---

(Signature and Date)

.8 Discuss the two-man control concept. [ref. b, ch. 2]

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(Signature and Date)

.9 State who can initiate a security alert. [ref. c, ch. 6] (3-3)

---

(Signature and Date)

## 105 SECURITY FUNDAMENTALS (CONT'D)

105.10 Discuss some of the probable causes for a security alert. [refs. a, d] (3-3)

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(Signature and Date)

.11 State who has authorized movement during a security alert. [ref. d] (3-3)

---

(Signature and Date)

.12 State who may embark/debark the ship during a security alert. [ref. d] (3-3)

---

(Signature and Date)

.13 State who gives the authorization to secure from a security alert. [ref. d](3-3)

---

(Signature and Date)

.14 Discuss the proper phraseology to be used to initiate/secure from a security alert.  
[ref. d](3-3)

---

(Signature and Date)

.15 Discuss actions to be taken in the event of a civil disturbance. [ref. c, ch. 6] (3-3)

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(Signature and Date)

.16 Discuss responsibility regarding restricted areas. [ref. c, ch. 5] (3-3) (6-1)

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(Signature and Date)

.17 Discuss who can transport classified information. [ref. e, ch. 6](6-1)

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(Signature and Date)

.18 Discuss security markings on classified material. [ref. e, ch. 5] (6-1)

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(Signature and Date)

## **105      SECURITY FUNDAMENTALS (CONT'D)**

105.19      State whose baggage may be inspected entering and leaving the ship. [ref. c, ch. 5](3-3)

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(Signature and Date)

.20      Discuss the procedures for inspecting packages/materials entering and leaving the ship. [ref. d](3-3)

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(Signature and Date)

## 106 HONORS AND CEREMONIES (BASIC) FUNDAMENTALS

### References:

- [a] United States Navy Regulations, 1990
  - [b] NTP-13(B), Flags, Pennants, and Customs
  - [c] Bluejackets' Manual, Twenty-Second Edition
- 

- 106.1 Discuss passing honors rendered to officers/officials embarked in boats, riding in cars, and afoot. [ref. a, ch. 12] (3-4)

\_\_\_\_\_  
(Signature and Date)

- .2 State what conditions warrant the dipping of the National Ensign. [ref. a, ch. 12](3-4)

\_\_\_\_\_  
(Signature and Date)

- .3 Discuss the boat hails used during daylight hours. [ref. b, ch. 10](3-4) (3-5)

\_\_\_\_\_  
(Signature and Date)

- .4 Discuss the boat hails used during hours of darkness. [ref. b, ch. 10] (3-4) (3-5)

\_\_\_\_\_  
(Signature and Date)

- .5 State the proper order for embarking/debarking officers and enlisted personnel in small boats. [ref. a, ch. 12] (3-5)

\_\_\_\_\_  
(Signature and Date)

- .6 Explain what actions are taken by quarterdeck personnel upon the arrival/departure of the CO and embarked Flag Officers. [ref. b, ch. 12] (3-4)

\_\_\_\_\_  
(Signature and Date)

- .7 State the procedures for flying colors at half-mast. [ref. b, ch. 2] (3-4)

\_\_\_\_\_  
(Signature and Date)

## **106 HONORS AND CEREMONIES (BASIC) FUNDAMENTALS (CONT'D)**

- 106.8 Discuss the occasion when the ship is called to attention (port/starboard) as opposed to those occasions when only the quarterdeck renders honors. [ref. a, ch. 12] (3-4)

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(Signature and Date)

- .9 Discuss the rendering honors during informal visits or calls. [ref. a, ch. 12](3-4)

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(Signature and Date)

- .10 Discuss the etiquette used by military personnel embarking/debarking the ship. [ref. c, ch. 5]

---

(Signature and Date)

- .11 Discuss the passing honors between U.S. naval ships. [ref. b, ch. 13] (3-4)

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(Signature and Date)

- .12 Discuss the manner and the number of bells to be struck when officers/officials embark/debark. [ref. b, ch. 12](3-4)

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(Signature and Date)



## 107 HONORS AND CEREMONIES (ADVANCED) FUNDAMENTALS

### References:

- [a] United States Navy Regulations, 1990
  - [b] NTP-13(C), Flags, Pennants, and Customs
  - [c] NAVEDTRA 12100, Boatswain's Mate
  - [d] Watch Officers Guide, 13th Edition
  - [e] Bluejackets' Manual, Twenty-Second Edition
- 

107.1 Discuss the proper use of the term staff gangway. [ref. b, ch. 12] (3-4)

\_\_\_\_\_  
(Signature and Date)

.2 Discuss how the order of national anthems is determined. [ref. a, ch. 12]

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the procedures for rendering honors during official visits, including the use of sideboys. [ref. a, ch. 12]

\_\_\_\_\_  
(Signature and Date)

.4 State the number/requirements of sideboys, gun salutes, and bells for the following dignitaries: (3-4)

- a. Admiral [ref. a, ch. 12]
- b. Vice Admiral [ref. a, ch. 12]
- c. Rear Admiral (upper half) [ref. a, ch. 12]
- d. Rear Admiral (lower half) [ref. a, ch. 12]
- e. Captain [ref. e, ch. 1]
- f. Commander [ref. e, ch. 1]
- g. Lieutenant Commander and below [ref. e, ch. 1]

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(Signature and Date)

## **107 HONORS AND CEREMONIES (ADVANCED) FUNDAMENTALS (CONT'D)**

107.5 Discuss identifying the grade of an officer embarked in a boat using flag staff insignia for the following: [ref. c, ch. 5; ref. d, ch. 16] (3-5)

- a. Spread eagle
- b. Halberd
- c. Ball
- d. Star
- f. Flat truck

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(Signature and Date)

.6 Discuss the procedures for dress and full dress ship. [ref. a, ch. 12] (3-4)

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(Signature and Date)

.7 Discuss small boat recognition methods, including color schemes and boat types for the following: [ref. e, ch. 19] (3-5)

- a. Flag Officer's barge
- b. Unit Commander's gig
- c. CO's gig
- d. Other ship's boats

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(Signature and Date)

## 108 SEAMANSHIP (BASIC) FUNDAMENTALS

### References:

- [a] NAVEDTRA 12100, Boatswain's Mate
  - [b] NAVEDTRA 12016, Seaman
  - [c] NAVEDTRA 12043, Military Requirements, Basic
  - [d] NSTM S9086-UU-STM-010/CH-613, Wire and Fiber Rope and Rigging
- 

108.1 Define the following terms as applied to ground tackle: [ref. b] (5A1) (5A2) (5A3)

- a. Bitt [Glossary]
- b. Chock [Glossary]
- c. Cleat [Glossary]
- d. Bull nose [ch. 4]
- e. Hawsepipe [Glossary]
- f. Chain pipe [Glossary]
- g. Anchor [Glossary]
- h. Chain stopper [ch. 4]
- i. Pelican hook [Glossary]
- j. Turnbuckle [ch. 4]
- k. Anchor windlass [ch. 4]
- l. Gypsy head [ch. 4]
- m. Capstan [Glossary]
- n. Anchor buoy [Glossary]
- o. Capstan/brake control [ch. 4]

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(Signature and Date)

.2 Define the following terms as applied to marlinespike seamanship:(5A1)

- a. Line [ref. a, Glossary]
- b. Wire [ref. a, ch. 2]
- c. Spring lay [ref. a, Glossary]
- d. Bight [ref. b, Glossary]
- e. Bitter end [ref. b, Glossary]
- f. Eye [ref. c, ch. 6]
- g. Flemish [ref. a, Glossary]
- h. Coil [ref. b, Glossary]
- i. Fake [ref. a, Glossary]
- j. Heaving line [ref. a, ch. 2]
- k. Rattail stopper [ref. a, Glossary]

## 108 SEAMANSHIP (BASIC) FUNDAMENTALS (CONT'D)

- 108.2
- l. Sea painter [ref. a, Glossary]
  - m. Whipping [ref. a, ch. 2]
  - n. Seizing [ref. a, ch. 2]

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(Signature and Date)

- .3 Define the following terms related to mooring: (5A2)

- a. Mooring line [ref. a, ch. 2]
- b. Breast line [ref. a, ch. 2]
- c. Forward spring line [ref. a, ch. 2]
- d. After spring line [ref. a, ch. 2]
- e. Bow/head line [ref. a, ch. 2]
- f. Stern line [ref. a, ch. 2]
- g. Storm line/wire [ref. a, ch. 1]
- h. Tattletail cord [ref. a, ch. 2]
- i. Round turn [ref. d, ch. 2]
- j. Dip the eye [ref. a, ch. 2]
- k. Single up [ref. a, ch. 2]
- l. Double up [ref. a, ch. 2]
- m. Light/moderate/heavy strain [ref. a, Glossary]
- n. Frap [ref. a, ch. 2]
- o. Rat guards [ref. a, ch. 2]
- p. Chafing gear [ref. b, Glossary]

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(Signature and Date)

- .4 Define the following terms related to deck equipment:(5A1) (3-5)

- a. Pad eye [ref. b, ch. 4]
- b. Lifelines [ref. a, Glossary]
- c. Boatswain's chair [ref. a, ch. 3]
- d. Jacob's ladder [ref. b, Glossary]
- e. Sea ladder [ref. a, Glossary]
- f. Boat boom [ref. a, Glossary]
- g. Accommodation ladder [ref. a, ch. 3]
- h. Safety harness [ref. b, ch. 4]

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(Signature and Date)

## **108 SEAMANSHIP (BASIC) FUNDAMENTALS (CONT'D)**

108.5 Discuss the anchor chain with respect to the following: [ref. a, ch. 4] (5A3)

- a. Length of shot
- b. Markings of detachable link between each shot
- c. Yellow shot
- d. Red shot

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(Signature and Date)

.6 Discuss the method of determination and terminology used in reporting the following: [ref. b] (5A3)

- a. How anchor chain tends [ch. 4]
- b. Strain on anchor chain [ch. 2]

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(Signature and Date)

## 109 SEAMANSHIP (ADVANCED) FUNDAMENTALS

### References:

- [a] NAVEDTRA 12100, Boatswain's Mate
  - [b] NSTM S9086-UU-STM-010/CH-613, Wire and Fiber Rope and Rigging
  - [c] NAVEDTRA 12016, Seaman
  - [d] Dutton's Navigation and Piloting, 14th Edition
  - [e] Local Command Instruction
  - [f] NAVEDTRA 12120, Quartermaster
- 

109.1 Discuss synthetic mooring lines with respect to: (5A1) (5A2)

- a. Stretching characteristics [ref. b, ch. 2]
- b. Handling [ref. a, ch. 2]
- c. Breaking characteristics [ref. a, ch. 2]

\_\_\_\_\_  
(Signature and Date)

.2 State the numbering sequence of standard mooring lines? [ref. a, ch. 2] (5A2)

\_\_\_\_\_  
(Signature and Date)

.3 State the purpose of the breast, forward, and after spring lines. [ref. a, ch. 2] (5A2)

\_\_\_\_\_  
(Signature and Date)

.4 Discuss the correct procedures for taking a mooring line to a set of bitts with respect to number and sequence of round turns and figure-eight turns. [ref. c, ch. 4] (5A2)

\_\_\_\_\_  
(Signature and Date)

.5 Discuss the principle of even strain on mooring lines. [ref. a, ch. 2](5A2)

\_\_\_\_\_  
(Signature and Date)

.6 Discuss the effects of high winds, seas, and types of bottoms when at anchor. [ref. f, ch. 12] (5A3)

\_\_\_\_\_  
(Signature and Date)

## 109 SEAMANSHIP (ADVANCED) FUNDAMENTALS (CONT'D)

109.7 Discuss the methods used to determine if the anchor is dragging. [ref. f, ch. 12] (5A3)

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(Signature and Date)

.8 Discuss your ship's anchors and determine the number of fathoms of chain to each anchor. [ref. e] (5A3)

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(Signature and Date)

.9 Discuss swing circle and drag circle. [ref. f, ch. 12] (5A3)

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(Signature and Date)

.10 Discuss the importance of the range of tides. [ref. d, ch. 9](5A2)(5A3)(5A12)

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(Signature and Date)

.11 Discuss the effect of tidal conditions on your ship when: [ref. d, ch. 9] (5A2)(5A3)(5A12)

- a. Moored alongside a pier
- b. At anchor or moored to a buoy

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(Signature and Date)

.12 Discuss the procedure for doubling up mooring lines. [ref. a, ch. 2] (5A2)

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(Signature and Date)

.13 Discuss the purpose of veering anchor chain. [ref. a, ch. 4](5A3)

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(Signature and Date)

.14 Discuss taking a mooring line to power. [ref. a, ch. 2](5A2)

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(Signature and Date)

**109 SEAMANSHIP (ADVANCED) FUNDAMENTALS (CONT'D)**

109.15 Discuss the procedure and purpose of dipping the eye. [ref. a, ch. 2] ([5A2](#))

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(Signature and Date)



## 110 DUTY MASTER-AT-ARMS (DMAA) FUNDAMENTALS

### References:

- [a] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [b] OPNAVINST 5580.1, Navy Law Enforcement Manual
  - [c] NAVEDTRA 12740, Master-at-Arms
  - [d] Manual for Courts-Martial for the United States, (1998 Edition)
  - [e] OPNAVINST 5350.4B, Alcohol and Drug Abuse Prevention and Control
  - [f] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat, Vol. I
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110.1 Discuss the duties and responsibilities of the MAA force. [ref. a, ch. 3]

\_\_\_\_\_  
(Signature and Date)

.2 Discuss the procedures used to apprehend and restrain a suspect/intruder.  
[ref. c, ch. 12]

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the use of the following restraint devices: [ref. c, ch. 12]

- a. Handcuffs
- b. Leg irons
- c. Transportation belt
- d. Stokes stretcher (clam shell)

\_\_\_\_\_  
(Signature and Date)

.4 Discuss the requirements for the following: [ref. c, ch. 3]

- a. Frisk search
- b. Full field search
- c. Strip search
- d. Baggage/package search
- e. Compartments/space search
- f. Bunk/locker search

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(Signature and Date)

## **110 DUTY MASTER-AT-ARMS (DMAA) FUNDAMENTALS (CONT'D)**

110.5 Discuss probable cause. [ref. b, ch. 2]

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(Signature and Date)

.6 Discuss the importance of evidence, documentation, and preservation.  
[ref. c, ch. 17]

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(Signature and Date)

.7 Discuss the immediate actions required to protect a crime scene. [ref. b, ch. 16]

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(Signature and Date)

.8 Discuss your duties when escorting the following: [ref. c, ch. 14]

- a. CO/XO/CDO
- b. Prisoner
- c. CTO
- d. Inspection party

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(Signature and Date)

.9 Discuss the duties of the Bailiff. [ref. c, ch. 5]

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(Signature and Date)

.10 Discuss the requirements for conducting a search and seizure. [ref. b, ch. 4]

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(Signature and Date)

.11 Explain how the PDR is used. [ref. c, ch. 7]

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(Signature and Date)

.12 Discuss the methods used to identify a controlled substance. [ref. c, ch. 7]

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(Signature and Date)

## **110 DUTY MASTER-AT-ARMS (DMAA) FUNDAMENTALS (CONT'D)**

110.13 Explain the following conditions that would require a urinalysis to be ordered/requested: [ref. e, enc. 4]

- a. Random
- b. Probable cause
- c. Command-directed
- d. Consent urine samples

---

(Signature and Date)

.14 Discuss basic self-defense techniques. [ref. c, ch. 12]

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(Signature and Date)

.15 Discuss the procedures for placing personnel in confinement. [ref. c, ch. 2]

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(Signature and Date)

.16 Discuss the procedures to initiate the following:

- a. ICR [ref. b, ch. 3]
- b. Report and Disposition of Offense (Report Chit) [ref. c, ch. 6]
- c. Safety Hazard Report [ref. f, ch. A3]

---

(Signature and Date)

.17 Discuss jurisdiction. [ref. c, chs. 2, 15]

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(Signature and Date)

.18 Discuss authority to apprehend. [ref. d, ch. 3]

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(Signature and Date)

## 111 OFFICER OF THE DECK (OOD) ADMINISTRATION FUNDAMENTALS

### References:

- [a] OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)
  - [b] Watch Officer's Guide, 13th Edition
  - [c] Local Command Instruction
  - [d] United States Navy Regulations, 1990
  - [e] OPNAVINST 3100.6E, Special Incident Reporting Procedures
  - [f] OPNAVINST 3100.7B, Preparing, Maintaining, and Submitting the Ship's Deck Log
- 

111.1 Discuss the format of the following Deck Log entries:

- a. Drills and exercises [ref. b, ch. 3; ref. f, sec. 3]
- b. Position [ref. b, ch. 3; ref. f, sec. 3]
- c. Special evolutions [ref. b, ch. 3; ref. f, sec. 3]
- d. Visits and calls [ref. b, ch. 3; ref. f, sec. 3]
- e. Midwatch entries [ref. b, ch. 3; ref. f, sec. 3]
- f. Change of status [ref. b, ch. 3; ref. f, sec. 3]
- g. Injuries/accidents [ref. b, ch. 3; ref. f, sec. 3]
- h. Absentees [ref. b, ch. 3; ref. f, sec. 3]
- i. Required reports [ref. b, ch. 3; ref. f, sec. 3]
- j. Courts-martial [ref. b, ch. 3; ref. f, sec. 3]
- k. Arriving for TAD [ref. b, ch. 3; ref. f, sec. 3]
- l. Leave (CO or senior embarked commander only) [ref. b, ch. 3; ref. f, sec. 3]
- m. Watch relief [ref. f, sec. 3]
- n. Weapons patrol [ref. d; ref. f, sec. 3]
- o. Sounding and security [ref. d; ref. f, sec. 3]
- p. CO's arrival/departure [ref. f, sec. 3]

\_\_\_\_\_  
(Signature and Date)

.2 Discuss the purpose and content of the Preunderway Checkoff List. [ref. c]

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the purpose and general content of the CO's and/or CDO's In-port Night Orders. [ref. a, ch. 10]

\_\_\_\_\_  
(Signature and Date)

## 111 OFFICER OF THE DECK (OOD) ADMINISTRATION FUNDAMENTALS (CONT'D)

- 111.4 Discuss the rescue procedure initiated by the in-port OOD for a MOB.  
[ref. a, ch. 6] (3-3)

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(Signature and Date)

- .5 Discuss the provisions for political asylum and temporary refuge. [ref. d, ch. 9] (3-3)

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(Signature and Date)

- .6 Discuss the importance of a shipboard small arms qualification. [ref. a, ch. 5](3-3)

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(Signature and Date)

- .7 Discuss the circumstances in which the following reports must be submitted:  
[ref. e, ch. 2] (6-12)

- a. OPREP 3 – Pinnacle
- b. OPREP 3 - Navy Blue
- c. Unit SITREP

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(Signature and Date)

## 112 SMALL BOAT FUNDAMENTALS

### References:

- [a] NAVEDTRA 12120, Quartermaster
  - [b] NSTM S9086-TX-STM-010/CH-583, Boats and Small Craft
  - [c] NAVEDTRA 12016, Seaman
  - [d] NAVEDTRA 12100, Boatswain's Mate
  - [e] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat, Vol. II
  - [f] Watch Officer's Guide, 13<sup>th</sup> Edition
  - [g] The Bluejacket's Manual, Twenty-Second Edition
- 

112.1 State when a Boat Officer should be assigned. [ref. d, ch. 6] (3-5)

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(Signature and Date)

.2 State what equipment should be carried on board a boat to ensure safe navigation. [ref. d, ch 5]

\_\_\_\_\_  
(Signature and Date)

.3 Discuss the procedures for hoisting/lowering of ship's boats. [ref. d, ch. 5]

\_\_\_\_\_  
(Signature and Date)

.4 State the requirements for life preservers. [ref. f, ch. 13]

\_\_\_\_\_  
(Signature and Date)

.5 Discuss the required signaling/communication equipment. [ref. d, ch. 5]

\_\_\_\_\_  
(Signature and Date)

.6 Discuss the fire hazards in small boats. [ref. d, ch. 5]

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(Signature and Date)

## 112 SMALL BOAT FUNDAMENTALS (CONT'D)

112.7 Discuss the responsibilities and authority of the Coxswain. [ref. d, ch. 6]

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(Signature and Date)

.8 Discuss the responsibilities and authority of the Boat Officer and his relationship to the OOD. [ref. d, ch. 6]

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(Signature and Date)

.9 Discuss the relationship between the Boat Officer and an embarked line or staff officer who is senior. [ref. g, ch. 19]

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(Signature and Date)

.10 Discuss the duties of the Engineman and Bowhook. [ref. d, ch. 6]

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(Signature and Date)

.11 Discuss the effect of reduced visibility on boat operations. [ref. g, app. A]

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(Signature and Date)

.12 Discuss the following with respect to ship's boat loading: [ref. b](3-5)

- a. Loading under normal conditions [sec. 5]
- b. Loading in heavy weather conditions [sec. 5]
- c. Importance and location of boat manning placard [sec. 1]

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(Signature and Date)

.13 Discuss the commands issued to the Coxswain prior to casting off. [ref. f, ch. 14]

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(Signature and Date)

.14 Discuss honors and ceremonies rendered between boats, including the requirements of the Boat Officer. [ref. d, ch. 6] (3-5)

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(Signature and Date)

## 112      **SMALL BOAT FUNDAMENTALS (CONT'D)**

- 112.15      Discuss the use of personal flags and pennants and the broad and burgee command pennants on boats. [ref. d, ch. 7](3-5)

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(Signature and Date)

- .16      Discuss the MOB signals from small boats to ships. [ref. d, ch. 6]

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(Signature and Date)

- .17      Discuss the ship's responsibilities for certifying the safety of a civilian liberty boat prior to use. [ref. e, ch. 4]

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(Signature and Date)



**113 ENVIRONMENTAL PROTECTION FUNDAMENTALS**

## References:

- [a] NSTM S9086-T8-STM-000/CH-593, Pollution Control
  - [b] Local Senior Officer Present Afloat (SOPA) Instruction
  - [c] OPNAVINST 5090.1B, Environmental and Natural Resources Program Manual
- 

113.1 Discuss the regulations/requirements/procedures and reports for the following in-port conditions:

- a. Pumping bilges/operating an eductor [ref. a, ch. 4]
- b. Blowing tubes [ref. b]
- c. Dumping trash [ref. a, sec. 2]
- d. Oil spill [ref. a, sec. 3]
- e. Noise regulations and limitations, including the use of general announcing systems, ship's whistles, and alarms [ref. b]
- f. Boiler(s) smoking due to improper combustion [ref. a, sec. 6]
- g. Pumping CHT [ref. a, sec. 4]

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(Signature and Date)

.2 Define an environmentally significant oil or hazardous substance spill. [ref. c, ch. 19]

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(Signature and Date)

**114 RULES OF THE ROAD FUNDAMENTALS**

References:

[a] COMDTINST M16672.2B, U.S. DOT/USCG Navigation Rules, International - Inland

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- 114.1 Describe the required ship's anchor lights, including their location, arc, and color. [pt. C]

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(Signature and Date)

- .2 Describe the day shape marker required by a ship when anchored and where it is carried. [pt. C]

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(Signature and Date)

- .3 Describe the lights and/or shapes carried when a ship is moored to a buoy. [pt. C]

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(Signature and Date)

- .4 Describe the lights and/or shapes carried when a ship is aground. [pt. C]

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(Signature and Date)

- .5 Describe what action you must take in restricted visibility. [pt. B, sec. 3]

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(Signature and Date)

- .6 Describe the basic sound signals, in terms of duration and interval for a vessel at anchor in restricted visibility. [pt. C]

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(Signature and Date)

- .7 Describe the additional sound required by a vessel at anchor over 100 meters in length. [pt. D]

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(Signature and Date)

## **114 RULES OF THE ROAD FUNDAMENTALS (CONT'D)**

114.8 State the purpose of the short-prolonged-short blasts given in succession by a vessel at anchor. [pt. D]

---

(Signature and Date)

.9 Describe the sound signal for a vessel aground. [pt. D]

---

(Signature and Date)



## 200 INTRODUCTION TO SYSTEMS

### 200.1 BASIC BUILDING BLOCKS

In this section, the equipment is broken down into smaller, more comprehensible, functional systems as basic building blocks in the learning process. Each system is written to reflect specific watchstation requirements by identifying the equipment most relevant to one or more designated watchstanders. The less complex systems may be identified and covered quickly or relegated to a lower priority to permit greater emphasis on more significant or complex systems.

### 200.2 COMPONENTS AND COMPONENT PARTS

For learning purposes each system is disassembled into two levels. Systems have components and components have parts. Do not expect to see every item which appears on a parts list to be in the PQS. Only those items which must be understood for operation/maintenance are listed. Normally a number of very broad (overview) systems are disassembled into their components or parts with the big picture as the learning goal. Items listed as components in such a system may then be analyzed as separate systems and broken down into components and parts. Example: the turbogenerators may be listed as a component of the Ship's Service Electrical Distribution system and then later detailed as an individual system for closer study.

### 200.3 FORMAT

Each system is organized within the following format:

- It lists the references to be used for study and asks you to explain the function of each system.
- It asks for the static facts of what or where the components and component parts are in relation to the system.
- It directs attention to the dynamics of how the component and component parts operate to make the system function.
- It specifies the parameters that must be immediately recalled.
- It requires study of the relationship between the system being studied and other systems or areas.

## 200 INTRODUCTION TO SYSTEMS (CONT'D)

### 200.4 HOW TO COMPLETE

The systems you must complete are listed in the Prerequisites section of each watchstation. When you have mastered one or more systems, contact your Qualifier. The Qualifier will give you an oral examination on each system and, if satisfied you have sufficient knowledge of the system, will sign the appropriate system line items. You will be expected to demonstrate through oral or written examination a thorough understanding of each system required for your watchstation.

**201 ALARMS SYSTEM**

## References:

- [a] NAVEDTRA 12160, Interior Communications Electrician, Vol. 1  
 [b] Own Ship's Plans/Drawings  
 [c] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat
- 

**201.1 SYSTEM COMPONENTS AND COMPONENT PARTS**

Referring to a standard print of this system or the actual equipment, identify the following system components and component parts and discuss the designated items for each:

- A. What is its function?
- B. Where is it located?
- C. What are the safety/protective devices for this component/component part?
- D. What are the probable indications if this component fails?
- E. What is the source of power?
- F. What are the audible alarm indicators?

	<b><u>Questions</u></b>
201.1.1 General alarm [ref. a, ch. 9; ref. b]	A B D E F
.2 Chemical alarm [ref. a, ch. 9; ref. b]	A B D E F
.3 Collision alarm [ref. a, ch. 9; ref. b]	A B D E F
.4 High temperature alarm (circuit F) [ref. a, ch. 9; ref. b]	A B D E F
.5 Flight deck crash alarm [ref. a, ch. 9; ref. b]	A B D E F
.6 Security alarm (FZ) [ref. a, ch. 9; ref. b]	A B D E F
.7 Dome control panel alarm (LP/HP) [ref. a, ch. 9; ref. b]	A B D E F
.8 Sprinkler activation alarm (FH) [ref. a, ch. 9; ref. b]	A B D E F
.9 Carbon dioxide release alarm (FR) [ref. a, ch. 9; ref. b]	A B C D E F
.10 Flooding (FD) alarm [ref. a, ch. 9; ref. b]	A B D E F
.11 Smoke and gas alarm (4F) [ref. a, ch. 9; ref. b]	A B E F
.12 Engineering casualty control alarm [ref. b]	A B E F
.13 Secure communications space door position alarm (DL) [ref. a, ch. 9; ref. b]	A B D E F
.14 Halon activation alarm [ref. a, ch. 9, ref. b]	A B D E F
.15 Secure space intrusion alarm [ref. a ch. 9, ref. b]	A B D E F

---

(Signature and Date)

## **201      ALARMS SYSTEM (CONT'D)**

### **201.2      PRINCIPLES OF OPERATION**

201.2.1      In what order of precedence are the following alarms set: [ref. a, ch. 7]

- a. General
- b. Chemical
- c. Collision

---

(Signature and Date)

201.3      PARAMETERS/OPERATING LIMITS – None to be discussed.

### **201.4      SYSTEM INTERFACE**

201.4.1      How does the loss of ship's electrical power affect the operation of this system?  
[ref. a, ch. 9; ref. b]

---

(Signature and Date)

### **201.5      SAFETY PRECAUTIONS**

201.5.1      What safety precautions must be observed when operating this system?  
[ref. c, ch. C9]

---

(Signature and Date)



202      **COMMUNICATION EQUIPMENT SYSTEM**

References:

- [a]    NAVEDTRA 12160, Interior Communications Electrician, Vol. 1
  - [b]    Local Senior Officer Present Afloat (SOPA) Instruction
  - [c]    OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat
  - [d]    Naval Sea Systems Command Technical Manual SE-105-AQ-MMO-00/STC-2(V) Integrated Voice Communication System, Vol. 1
- 

202.1      SYSTEM COMPONENTS AND COMPONENT PARTS

Referring to a standard print of this system or the actual equipment, identify the following system components and component parts and discuss the designated items for each:

- A.    What is its function?
- B.    Where is it located?
- C.    What are the sources of power?

**Questions**

- |         |   |       |
|---------|---|-------|
| 202.1.1 | General announcing system (1MC) [ref. a, ch. 7] | A B C |
|         | a.    Loudspeaker group control switches        | A B   |
|         | b.    Microphone                                | A B   |
|         | c.    Volume Indicator meter                    | A B   |
|         | d.    Busy lamp                                 | A B   |

\_\_\_\_\_  
(Signature and Date)

- |    |                                      |       |
|----|--------------------------------------|-------|
| .2 | 21/24 MC transmitter [ref. a, ch. 7] | A B C |
|    | a.    Station push buttons           | A B   |
|    | b.    Busy light                     | A B   |
|    | c.    Call light                     | A B   |
|    | d.    Volume control                 | A B   |
|    | e.    Dimmer control                 | A B   |
|    | f.    Talk switch                    | A B   |
|    | g.    Microphone/handset connector   | A B   |

\_\_\_\_\_  
(Signature and Date)

## 202 COMMUNICATION EQUIPMENT SYSTEM (CONT'D)

### Questions

- |         |  |       |
|---------|--|-------|
| 202.1.3 | Sound-powered telephone signal circuit [ref. a, ch. 5] | A B C |
| a.      | Handset  | A B   |
| b.      | Selector switch  | A B   |
| c.      | Generator handle (hand crank)                          | A B   |
| d.      | Sound-powered phone jack                               | A B   |

---

(Signature and Date)

- |    |  |     |
|----|--|-----|
| .4 | Ship's service telephone [ref. a, ch. 6] | A B |
|----|--|-----|

---

(Signature and Date)

- |    |               |     |
|----|---------------|-----|
| .5 | IVCS [ref. d] | A B |
|----|---------------|-----|

---

(Signature and Date)

- |    |                                    |     |
|----|------------------------------------|-----|
| .6 | Circuit E stations [ref. a, ch. 5] | A B |
|----|------------------------------------|-----|

---

(Signature and Date)

- |    |  |     |
|----|--|-----|
| .7 | Command early warning/high precedence voice net [ref. b] | A B |
|----|--|-----|

---

(Signature and Date)

### 202.2 PRINCIPLES OF OPERATION

- |         |  |
|---------|--|
| 202.2.1 | What indications are received if the system is malfunctioning? [ref. a, ch. 5] |
|---------|--|

---

(Signature and Date)

### 202.3 PARAMETERS/OPERATING LIMITS – None to be discussed.

## **202      COMMUNICATION EQUIPMENT SYSTEM (CONT'D)**

### **202.4      SYSTEM INTERFACE**

- 202.4.1      How does the 1MC system interface with the general, chemical, and collision alarms? [ref. a, ch. 7]

---

(Signature and Date)

### **202.5      SAFETY PRECAUTIONS**

- 202.5.1      What safety precautions must be observed when operating this system?  
[ref. a, ch. 1; ref. c, ch. C9]

---

(Signature and Date)

## 203 NAVIGATION LIGHTS SYSTEM

### References:

- [a] NAVEDTRA 12120, Quartermaster  
 [b] OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat
- 

### 203.1 SYSTEM COMPONENTS AND COMPONENT PARTS

Referring to a standard print of this system or the actual equipment, identify the following system components and component parts and discuss the designated items for each: [ref. a, ch. 11]

- A. What is its function?  
 B. Where is it located?  
 C. What are the sources of power?

- 203.1.1 Navigation lights  
 .2 MOB lights  
 .3 Aircraft warning lights  
 .4 Anchor light  
 .5 Supply, control, and telltale panel

### Questions

A B C  
 A B C  
 A B C  
 A B C  
 A B

\_\_\_\_\_  
 (Signature and Date)

### 203.2 PRINCIPLES OF OPERATION

- 203.2.1 What indications are received if the system is malfunctioning? [ref. a, ch. 11]

\_\_\_\_\_  
 (Signature and Date)

### 203.3 PARAMETERS/OPERATING LIMITS – None to be discussed.

### 203.4 SYSTEM INTERFACE – None to be discussed.

### 203.5 SAFETY PRECAUTIONS

- 203.5.1 What safety precautions must be observed when operating this system?  
 [ref. b, ch. C9]

\_\_\_\_\_  
 (Signature and Date)

## 300 INTRODUCTION TO WATCHSTATIONS

### 300.1 INTRODUCTION

The Watchstation section of your PQS is where you get a chance to demonstrate to your Qualifier that you can put the knowledge you have gained in the previous sections to use. It allows you to practice the tasks required for your watchstation and to handle abnormal conditions and emergencies. Before starting your assigned tasks, you must complete the prerequisites that pertain to the performance of that particular task. Satisfactory completion of all prerequisites is required prior to achievement of final watchstation qualification.

### 300.2 FORMAT

Each watchstation in this section contains:

- A FINAL QUALIFICATION PAGE, which is used to obtain the required signatures for approval and recording of Final Qualification.
- PREREQUISITES, which are items that must be certified completed before you can begin qualification for a particular watchstation. Prerequisites may include schools, watchstation qualifications from other PQS books, and fundamentals, systems, or watchstation qualifications from this book. Prior to signing off each prerequisite line item, the Qualifier must verify completion from existing records. Record the date of actual completion, not the sign-off date.
- WATCHSTATION Performance, which is the practical factors portion of your qualification. The performance is broken down as follows:

- Tasks (routine operating tasks that are performed frequently)
- Infrequent Tasks
- Abnormal Conditions
- Emergencies
- Training Watches

If there are multiple watchstations, a QUALIFICATION PROGRESS SUMMARY will appear at the end of the Standard.

## 300 INTRODUCTION TO WATCHSTATIONS (CONT'D)

### 300.3 OPERATING PROCEDURES

The PQS deliberately makes no attempt to specify the procedures to be used to complete a task or control or correct a casualty. The only proper sources of this information are the technical manuals, Engineering Operational Sequencing System (EOSS), Naval Air Training and Operating Procedures Standardization (NATOPS) or other policy-making documents prepared for a specific installation or a piece of equipment. Additionally, the level of accuracy required of a trainee may vary from school to school, ship to ship, and squadron to squadron based upon such factors as mission requirements. Thus, proficiency may be confirmed only through demonstrated performance at a level of competency sufficient to satisfy the Commanding Officer.

### 300.4 DISCUSSION ITEMS

Though actual performance of evolutions is always preferable to observation or discussion, some items listed in each watchstation may be too hazardous or time consuming to perform or simulate. Therefore, you may be required to discuss such items with your Qualifier.

### 300.5 NUMBERING

Each Final Qualification is assigned both a watchstation number and a NAVEDTRA Final Qualification number. The NAVEDTRA number is to be used for recording qualifications in service and training records.

### 300.6 HOW TO COMPLETE

After completing the required prerequisites applicable to a particular task, you may perform the task under the supervision of a qualified watchstander. If you satisfactorily perform the task and can explain each step, your Qualifier will sign you off for that task. After all line items have been completed, your Qualifier will verify Final Qualification by signing and dating the Final Qualification pages.

# FINAL QUALIFICATION

NAVEDTRA 43397-D

## 301 ANCHOR WATCH

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified ANCHOR WATCH (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_





301      **ANCHOR WATCH**

Estimated completion time: 2 weeks

---

301.1      PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

301.1.1      FUNDAMENTALS FROM THIS PQS:

101      Safety Precautions

Completed \_\_\_\_\_ 5% of Watchstation  
(Qualifier and Date)

102      Watchstanding (Basic)

Completed \_\_\_\_\_ 5% of Watchstation  
(Qualifier and Date)

108      Seamanship (Basic)

Completed \_\_\_\_\_ 5% of Watchstation  
(Qualifier and Date)

301.2      TASKS

For the tasks listed below:

- A.    What are the steps of this procedure?
- B.    What are the reasons for each step?
- C.    What control/coordination is required?
- D.    What means of communications are used?
- E.    What safety precautions must be observed?
- F.    Satisfactorily perform this task.

301.2.1      Inspect ground tackle

\_\_\_\_\_  
(Signature and Date)

**Questions**  
A B E F

## 301 ANCHOR WATCH (CONT'D)

		<b><u>Questions</u></b> A B C D F
301.2.2	Relieve the watch  _____ (Signature and Date)	
.3	Observe an anchor chain under light, moderate, and heavy strain and make appropriate reports to the bridge  _____ (Signature and Date)	A B D E F
.4	Act as a Lookout/Security Watch  _____ (Signature and Date)	A B C D E F
COMPLETED .2 AREA COMPRISES 25% OF WATCHSTATION.		
301.3	<u>INFREQUENT TASKS</u> – None to be discussed.	
301.4	<u>ABNORMAL CONDITIONS</u>  For the abnormal conditions listed below:  A. What indications and alarms are received? B. What immediate action is required? C. What safety precautions must be observed? D. What means of communications are used? E. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.	
		<b><u>Questions</u></b> A B C D E
301.4.1	Heavy strain on anchor chain  _____ (Signature and Date)	
.2	Anchor chain under keel  _____ (Signature and Date)	A B C D E

## 301 ANCHOR WATCH (CONT'D)

301.4.3 Anchor chain tending around stem

### Questions

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 15% OF WATCHSTATION.

## 301.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What safety precautions must be observed?
- D. What means of communications are used?
- E. Satisfactorily perform or simulate the immediate action for this emergency.

301.5.1 Parted chain

### Questions

A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Dragging anchor

A B C D E

\_\_\_\_\_  
(Signature and Date)

.3 Swimmer/small boat attack

A B C D E

\_\_\_\_\_  
(Signature and Date)

.4 Sabotage

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 25% OF WATCHSTATION.

### **301      ANCHOR WATCH (CONT'D)**

#### **301.6      WATCHES**

**301.6.1      STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:**

Anchor Watch (2 times)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 20% OF WATCHSTATION.

**301.7      EXAMINATIONS                      (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)**

**301.7.1      EXAMINATIONS                      Pass a written examination**

\_\_\_\_\_  
(Signature and Date)

**.2      EXAMINATIONS                      Pass an oral examination board**

\_\_\_\_\_  
(Signature and Date)

## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 302 PIER SECURITY

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified PIER SECURITY (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_



302 PIER SECURITY

Estimated completion time: 6 weeks

---

302.1 PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

302.1.1 PQS QUALIFICATIONS:

Small Arms NAVEDTRA 43466-B Watchstations 301, 9mm Pistol Operator or 302, .45 Caliber Pistol Operator (either one fulfils requirement); 303, .38 Caliber Pistol Operator; 312, 12 Gauge Shotgun Operator; 313, 7.62mm M-14 Rifle Operator

Completed \_\_\_\_\_  
(Qualifier and Date)

.2 FUNDAMENTALS FROM THIS PQS:

101 Safety Precautions

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

102 Watchstanding (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

105 Security

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

106 Honors and Ceremonies (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

## 302 PIER SECURITY (CONT'D)

### 302.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What safety precautions must be observed?
- E. Satisfactorily perform this task.

### Questions

302.2.1 Read all applicable instructions prior to assuming watch

A B E

\_\_\_\_\_  
(Signature and Date)

.2 Relieve the watch

A B C D E

\_\_\_\_\_  
(Signature and Date)

.3 Control pier access, limiting the number of vehicles on the pier

A B C E

\_\_\_\_\_  
(Signature and Date)

.4 Challenge all personnel for positive identification

A B E

\_\_\_\_\_  
(Signature and Date)

.5 Prevent unauthorized personnel from gaining access to pier

A B E

\_\_\_\_\_  
(Signature and Date)

.6 Prevent unauthorized personnel from entering restricted areas

A B C E

\_\_\_\_\_  
(Signature and Date)

.7 Maintain continuous patrol of pier

A B E

\_\_\_\_\_  
(Signature and Date)



## 302 PIER SECURITY (CONT'D)

### Questions

302.2.8 Render military courtesies as required

A B E

\_\_\_\_\_  
(Signature and Date)

.9 Report all discrepancies to pier SOPA/OOD

A B C E

\_\_\_\_\_  
(Signature and Date)

.10 Report to pier SOPA/OOD hourly or as directed

A B C E

\_\_\_\_\_  
(Signature and Date)

.11 Carry out such other duties as pier SOPA/OOD may direct

A B D E

\_\_\_\_\_  
(Signature and Date)

.12 Receive weapon/ammunition and associated equipment from  
point of issue

A B C D E

\_\_\_\_\_  
(Signature and Date)

.13 Inspect pier for cleanliness

A B C D E

\_\_\_\_\_  
(Signature and Date)

.14 Ensure hazardous material is stowed IAW prescribed instructions

A B C D E

\_\_\_\_\_  
(Signature and Date)

.15 Inspect packages and bags IAW prescribed procedures

A B D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 42% OF WATCHSTATION.

## 302 PIER SECURITY (CONT'D)

### 302.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What means of communications are used?
- E. What safety precautions must be observed?
- F. Satisfactorily perform or simulate this infrequent task.

302.3.1 Respond to security alert

**Questions**  
A B C D E F

\_\_\_\_\_  
(Signature and Date)

.2 Respond to/initiate an overt/covert duress situation

A B C D E F

\_\_\_\_\_  
(Signature and Date)

.3 Respond to overt/covert activation of security force

A B C D E F

\_\_\_\_\_  
(Signature and Date)

.4 Detect/Identify and report unauthorized material

A B C D E F

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 12% OF WATCHSTATION.

## 302 PIER SECURITY (CONT'D)

### 302.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this condition affect other operations/equipment/watchstations?
- D. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

#### Questions

302.4.1 Violation of visitor control procedures

A B C D

\_\_\_\_\_  
(Signature and Date)

.2 Hazardous conditions on pier (electrical, steam, etc.)

A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 6% OF WATCHSTATION.

### 302.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What are the probable causes?
- D. How does this emergency affect other operations/equipment/watchstations?
- E. Satisfactorily perform or simulate the immediate action for this emergency.

#### Questions

302.5.1 Fire

A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Explosion

A B C D E

\_\_\_\_\_  
(Signature and Date)

## 302 PIER SECURITY (CONT'D)

		<u>Questions</u>
302.5.3	Sabotage	A B C D E
	_____ (Signature and Date)	
.4	Civil disturbance	A B C D E
	_____ (Signature and Date)	
.5	Personnel injury	A B C D E
	_____ (Signature and Date)	
.6	Swimmer attack	A B C D E
	_____ (Signature and Date)	
.7	Bomb threat	A B C D E
	_____ (Signature and Date)	
.8	Theft	A B C D E
	_____ (Signature and Date)	
COMPLETED .5 AREA COMPRISES 24% OF WATCHSTATION.		

## **302      PIER SECURITY (CONT'D)**

### **302.6      WATCHES**

**302.6.1      STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:**

Pier Security (3 times)

---

(Signature and Date)

---

(Signature and Date)

---

(Signature and Date)

COMPLETED .6 AREA COMPRISES 4% OF WATCHSTATION.

### **302.7      EXAMINATIONS                      (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)**

**302.7.1      EXAMINATIONS                      Pass a written examination**

---

(Signature and Date)

**.2      EXAMINATIONS                      Pass an oral examination board**

---

(Signature and Date)



## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 303 BROW WATCH

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified BROW WATCH (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_

**303      BROW WATCH**

Estimated completion time: 4 weeks

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303.1      PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

303.1.1      PQS QUALIFICATIONS:

Small Arms NAVEDTRA 43466-B, Watchstations 301, 9mm Pistol Operator; 312, 12 Gauge Shotgun Operator; 313, 7.62mm M-14 Rifle Operator

Completed \_\_\_\_\_  
(Qualifier and Date)

.2      FUNDAMENTALS FROM THIS PQS:

101      Safety Precautions

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

102      Watchstanding (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

105      Security

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

106      Honors and Ceremonies (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)



### 303 BROW WATCH (CONT'D)

#### 303.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What safety precautions must be observed?
- E. Satisfactorily perform this task.

#### Questions

303.2.1 Read all applicable instructions prior to assuming watch

A B E

\_\_\_\_\_  
(Signature and Date)

.2 Relieve the watch

A B C E

\_\_\_\_\_  
(Signature and Date)

.3 Challenge all personnel for positive identification

A B E

\_\_\_\_\_  
(Signature and Date)

.4 Prevent unauthorized personnel from gaining access to ship

A B C D E

\_\_\_\_\_  
(Signature and Date)

.5 Log visitors in Visitor Log

A B C E

\_\_\_\_\_  
(Signature and Date)

.6 Render military courtesies as required

A B E

\_\_\_\_\_  
(Signature and Date)

.7 Report to OOD hourly or as directed

A B C E

\_\_\_\_\_  
(Signature and Date)

### 303 BROW WATCH (CONT'D)

		<b><u>Questions</u></b> A B C E
303.2.8	Carry out such other duties as pier SOPA/OOD may direct  _____ (Signature and Date)	
.9	Receive weapon, ammunition, and associated equipment from point of issue  _____ (Signature and Date)	A B C D E
.10	Verify access authorization for unescorted visitors  _____ (Signature and Date)	A B C E
.11	Inspect brow area for cleanliness and safety hazards  _____ (Signature and Date)	A B D E
.12	Inspect packages and bags IAW ship's procedures  _____ (Signature and Date)	A B C D E
COMPLETED .2 AREA COMPRISES 36% OF WATCHSTATION.		
303.3	<b><u>INFREQUENT TASKS</u></b>  For the infrequent tasks listed below:  A. What are the steps of this procedure? B. What are the reasons for each step? C. What control/coordination is required? D. What means of communications are used? E. What safety precautions must be observed? F. What conditions require this infrequent task? G. Satisfactorily perform or simulate this infrequent task.	
303.3.1	Respond to security alert  _____ (Signature and Date)	<b><u>Questions</u></b> A B C D E F G

### 303 BROW WATCH (CONT'D)

303.3.2 Respond to overt/covert duress situation Questions  
A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.3 Respond to overt/covert activation of security force A B C D E F G

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 9% OF WATCHSTATION.

#### 303.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this condition affect other operations/equipment/watchstations?
- D. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

303.4.1 Violation of visitor control procedures Questions  
A B C D

\_\_\_\_\_  
(Signature and Date)

.2 Unauthorized material A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 6% OF WATCHSTATION.

### 303 BROW WATCH (CONT'D)

#### 303.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What are the probable causes?
- D. How does this emergency affect other operations/equipment/watchstations?
- E. Satisfactorily perform or simulate the immediate action for this emergency.

		<u>Questions</u>
303.5.1	Explosion	A B C D E
	_____ (Signature and Date)	
.2	Sabotage	A B C D E
	_____ (Signature and Date)	
.3	Civil disturbance	A B C D E
	_____ (Signature and Date)	
.4	Personnel injury	A B C D E
	_____ (Signature and Date)	
.5	Swimmer attack	A B D E
	_____ (Signature and Date)	
.6	Bomb threat	A B C D E
	_____ (Signature and Date)	
.7	Theft	A B C D E
	_____ (Signature and Date)	

### 303 BROW WATCH (CONT'D)

#### Questions

A B C D E

303.5.8 Fire/flooding

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 24% OF WATCHSTATION.

### 303.6 WATCHES

303.6.1 STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:

Brow Watch (3 times)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 13% OF WATCHSTATION.

### 303.7 EXAMINATIONS

(OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)

303.7.1 EXAMINATIONS

Pass a written examination

\_\_\_\_\_  
(Signature and Date)

.2 EXAMINATIONS

Pass an oral examination board

\_\_\_\_\_  
(Signature and Date)



## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 304 ROVING PATROL

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified ROVING PATROL (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_





304 ROVING PATROL

Estimated completion time: 6 weeks

---

304.1 PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

304.1.1 PQS QUALIFICATIONS:

Small Arms NAVEDTRA 43466-B, Watchstations 301, 9 mm Pistol Operator; 312, 12 Gauge Shotgun Operator; 313, 7.62mm M-14 Rifle Operator; 314, 5.56mm M-16 Rifle Operator

Completed \_\_\_\_\_  
(Qualifier and Date)

.2 FUNDAMENTALS FROM THIS PQS:

101 Safety Precautions

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

102 Watchstanding (Basic)

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

105 Security

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

108 Seamanship (Basic)

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

.2 SYSTEMS FROM THIS PQS:

201 Alarms

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

## 304 ROVING PATROL (CONT'D)

### 304.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What safety precautions must be observed?
- E. Satisfactorily perform this task.

### Questions

304.2.1 Read all applicable instructions prior to assuming watch

A B E

\_\_\_\_\_  
(Signature and Date)

.2 Relieve the watch

A B C E

\_\_\_\_\_  
(Signature and Date)

.3 Prevent unauthorized personnel from entering restricted areas

A B C E

\_\_\_\_\_  
(Signature and Date)

.4 Check classified stowage areas

A B C E

\_\_\_\_\_  
(Signature and Date)

.5 Check spaces containing classified equipment

A B C E

\_\_\_\_\_  
(Signature and Date)

.6 Check weapons magazines

A B C D E

\_\_\_\_\_  
(Signature and Date)

.7 Maintain ship's material condition of readiness

A B C D E

\_\_\_\_\_  
(Signature and Date)

## 304 ROVING PATROL (CONT'D)

### Questions

304.2.8 Maintain continuous patrol above and below decks

A B C E

\_\_\_\_\_  
(Signature and Date)

.9 Report all space discrepancies to OOD

A B C E

\_\_\_\_\_  
(Signature and Date)

.10 Report to OOD at specified intervals

A B C E

\_\_\_\_\_  
(Signature and Date)

.11 Carry out such duties as OOD may direct

A B C E

\_\_\_\_\_  
(Signature and Date)

.12 Receive weapon, ammunition, and associated equipment from  
point of issue

A B C D E

\_\_\_\_\_  
(Signature and Date)

.13 Check Disbursing Office and other spaces containing public funds

A B E

\_\_\_\_\_  
(Signature and Date)

.14 Check ship's store outlets and storerooms

A B E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 28% OF WATCHSTATION.

## 304 ROVING PATROL (CONT'D)

### 304.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What means of communications are used?
- E. What safety precautions must be observed?
- F. What indications require this infrequent task?
- G. Satisfactorily perform or simulate this infrequent task.

		<u>Questions</u>
304.3.1	Respond to security alert	A B C D E F G
	<hr/> (Signature and Date)	
.2	Act as member of RF	A B C D E F G
	<hr/> (Signature and Date)	
.3	Act as member of BAF	A B C D E F G
	<hr/> (Signature and Date)	
.4	Act as member of SAT	A B C D E F G
	<hr/> (Signature and Date)	
.5	Respond to/initiate overt/covert duress situation	A B C D E F G
	<hr/> (Signature and Date)	
.6	Respond to overt/covert activation of security force	A B C D E F G
	<hr/> (Signature and Date)	

COMPLETED .3 AREA COMPRISES 12% OF WATCHSTATION.

## 304 ROVING PATROL (CONT'D)

### 304.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this condition affect other operations/equipment/watchstations?
- D. What follow-up action is required?
- E. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

304.4.1 Violation of visitor control procedures

**Questions**  
A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Secure space found unlocked

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 4% OF WATCHSTATION.

### 304.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What are the probable causes?
- D. How does this emergency affect other operations/equipment/watchstations?
- E. Satisfactorily perform or simulate the immediate action for this emergency.

304.5.1 Fire

**Questions**  
A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Flooding

A B C D E

\_\_\_\_\_  
(Signature and Date)

## 304 ROVING PATROL (CONT'D)

		<u>Questions</u>
304.5.3	Explosion	A B C D E
	_____ (Signature and Date)	
.4	Sabotage	A B C D E
	_____ (Signature and Date)	
.5	Civil disturbance	A B C D E
	_____ (Signature and Date)	
.6	Personnel injury	A B C D E
	_____ (Signature and Date)	
.7	Swimmer attack	A B C D E
	_____ (Signature and Date)	
.8	Bomb threat	A B C D E
	_____ (Signature and Date)	
.9	Theft	A B C D E
	_____ (Signature and Date)	
.10	Weapons accident/incident	A B C D E
	_____ (Signature and Date)	

COMPLETED .5 AREA COMPRISES 20% OF WATCHSTATION.

## **304 ROVING PATROL (CONT'D)**

### **304.6 WATCHES**

**304.6.1 STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:**

Roving Patrol (3 times)

---

(Signature and Date)

---

(Signature and Date)

---

(Signature and Date)

COMPLETED .6 AREA COMPRISES 26% OF WATCHSTATION.

### **304.7 EXAMINATIONS (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)**

**304.7.1 EXAMINATIONS** Pass a written examination

---

(Signature and Date)

**.2 EXAMINATIONS** Pass an oral examination board

---

(Signature and Date)





## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 305 MESSENGER OF THE WATCH (MOOW)

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified MESSENGER OF THE WATCH (MOOW) (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_



**305 MESSENGER OF THE WATCH (MOOW)**

Estimated completion time: 6 weeks

---

**305.1 PREREQUISITES**

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

**305.1.1 FUNDAMENTALS FROM THIS PQS:**

101 Safety Precautions

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

102 Watchstanding (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

104 Communications

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

105 Security

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

106 Honors and Ceremonies (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

108 Seamanship (Basic)

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

## 305 MESSENGER OF THE WATCH (MOOW) (CONT'D)

### 305.1.2 SYSTEMS FROM THIS PQS:

201 Alarms

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

202 Communication Equipment

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

203 Navigation Lights

Completed \_\_\_\_\_ 3% of Watchstation  
(Qualifier and Date)

### 305.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. Satisfactorily perform this task.

305.2.1 Read all applicable instructions prior to assuming watch

#### Questions

A B D

\_\_\_\_\_  
(Signature and Date)

.2 Assume the watch

A B D

\_\_\_\_\_  
(Signature and Date)

.3 Answer quarterdeck telephones

A B D

\_\_\_\_\_  
(Signature and Date)

### 305 MESSENGER OF THE WATCH (MOOW) (CONT'D)

#### Questions

A B C D

305.2.4 Make 12 o'clock reports (2 times)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.5 Observe sunrise

A B C D

\_\_\_\_\_  
(Signature and Date)

.6 Observe sunset

A B C D

\_\_\_\_\_  
(Signature and Date)

.7 Execute morning colors

A B C D

\_\_\_\_\_  
(Signature and Date)

.8 Execute evening colors

A B C D

\_\_\_\_\_  
(Signature and Date)

.9 Assist with the control of liberty parties leaving/returning to ship

A B C D

\_\_\_\_\_  
(Signature and Date)

.10 Execute calls in the Wake-Up Log

A B D

\_\_\_\_\_  
(Signature and Date)

.11 Maintain quarterdeck cleanliness

A B D

\_\_\_\_\_  
(Signature and Date)

## 305 MESSENGER OF THE WATCH (MOOW) (CONT'D)

### Questions

305.2.12 Check ships boats moored to pier/boat boom

A B D

\_\_\_\_\_  
(Signature and Date)

.13 Inspect packages and bags IAW ship's procedures

A B D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 26% OF WATCHSTATION.

### 305.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What conditions require this infrequent task?
- E. Satisfactorily perform or simulate this infrequent task.

### Questions

305.3.1 Man sound-powered telephone

A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Man IVCS emergency net

A B C D E

\_\_\_\_\_  
(Signature and Date)

.3 Operate quarterdeck alarms

A B C D E

\_\_\_\_\_  
(Signature and Date)

.4 Use ship's announcing system (1MC) as directed

A B C D E

\_\_\_\_\_  
(Signature and Date)

## 305 MESSENGER OF THE WATCH (MOOW) (CONT'D)

305.3.5 Raise/lower pennants/flags as directed by OOD/POOW

### Questions

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 15% OF WATCHSTATION.

305.4 ABNORMAL CONDITIONS – None to be discussed.

305.5 EMERGENCIES

For the emergency conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this condition affect other operations/equipment/watchstations?
- D. Satisfactorily perform or simulate the corrective/immediate action for this emergency condition.

305.5.1 Fire

### Questions

A B C D

\_\_\_\_\_  
(Signature and Date)

.2 Flooding

A B C D

\_\_\_\_\_  
(Signature and Date)

.3 Collision

A B C D

\_\_\_\_\_  
(Signature and Date)

.4 Quarterdeck under duress

A B C D

\_\_\_\_\_  
(Signature and Date)

.5 Sabotage

A B C D

\_\_\_\_\_  
(Signature and Date)

### 305 MESSENGER OF THE WATCH (MOOW) (CONT'D)

#### Questions

305.4.6 Swimmer attack

A B C D

\_\_\_\_\_  
(Signature and Date)

.7 Oil spill

A B C D

\_\_\_\_\_  
(Signature and Date)

.8 Bomb threat

A B C D

\_\_\_\_\_  
(Signature and Date)

.9 MOB

A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 24% OF WATCHSTATION.

### 305.6 WATCHES

305.6.1 STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:

MOOW (5 times)

0800-1200\_\_\_\_\_  
(Signature and Date)

1200-1600\_\_\_\_\_  
(Signature and Date)

1600-2000\_\_\_\_\_  
(Signature and Date)

2000-2400\_\_\_\_\_  
(Signature and Date)

0000-0400\_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 8% OF WATCHSTATION.



## **305 MESSENGER OF THE WATCH (MOOW) (CONT'D)**

305.7 EXAMINATIONS (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)

305.7.1 EXAMINATIONS Pass a written examination

---

(Signature and Date)

.2 EXAMINATIONS Pass an oral examination board

---

(Signature and Date)



## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 306 PETTY OFFICER OF THE WATCH (POOW)

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

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A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified PETTY OFFICER OF THE WATCH (POOW) (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_



**306      PETTY OFFICER OF THE WATCH (POOW)**

Estimated completion time: 6 weeks

---

306.1      PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

306.1.1      PQS QUALIFICATIONS:

Small Arms NAVEDTRA 43466-B, Watchstations 301, 9mm Pistol Operator or 302, .45 Caliber Pistol Operator (either one fulfils requirement)

Completed \_\_\_\_\_  
(Qualifier and Date)

.2      FUNDAMENTALS FROM THIS PQS:

101      Safety Precautions

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

102      Watchstanding (Basic)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

103      Watchstanding (Advanced)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

104      Communications

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

105      Security

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

## **306      PETTY OFFICER OF THE WATCH (POOW) (CONT'D)**

### **306.1.2    106    Honors and Ceremonies (Basic)**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **107    Honors and Ceremonies (Advanced)**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **108    Seamanship (Basic)**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **109    Seamanship (Advanced)**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **114    Rules of the Road**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **.3    SYSTEMS FROM THIS PQS:**

#### **201    Alarms**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

#### **202    Communication Equipment**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

#### **203    Navigation Lights**

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

### 306.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What means of communications are used?
- E. What safety precautions must be observed?
- F. Satisfactorily perform this task.

### Questions

306.2.1 Read all applicable instructions prior to assuming watch

A B F

\_\_\_\_\_  
(Signature and Date)

.2 Assume the watch

A B C D F

\_\_\_\_\_  
(Signature and Date)

.3 Assume custody of weapons and ammunition

A B C D E F

\_\_\_\_\_  
(Signature and Date)

.4 Carry out daily routine and orders as the OOD directs

A C D F

\_\_\_\_\_  
(Signature and Date)

.5 Make entries in the Deck Log of all events as directed by the OOD

A B C F

\_\_\_\_\_  
(Signature and Date)

.6 Carry out routine for OOD when the OOD is at the gangway/brow

A B C D F

\_\_\_\_\_  
(Signature and Date)

.7 Assist OOD with execution of boat schedule

A B C D F

\_\_\_\_\_  
(Signature and Date)

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

		<b>Questions</b>
306.2.8	Assist in the inspection and control of the liberty party	A B C E F
	_____ (Signature and Date)	
.9	Render honors to officers/officials in passing (afoot, vehicle, and boat)	A B C D F
	_____ (Signature and Date)	
.10	Announce the CO's/ranking officer's/official's arrival and departure	A B C D F
	_____ (Signature and Date)	
.11	Strike bells as OOD directs	A B D F
	_____ (Signature and Date)	
.12	Supervise and control the ship's general announcing system (1MC)	A D F
	_____ (Signature and Date)	
.13	Instruct MOOW to make the calls listed in the Wake-Up Log	A B F
	_____ (Signature and Date)	
.14	Observe sunrise	A B C D F
	_____ (Signature and Date)	
.15	Observe sunset	A B C D F
	_____ (Signature and Date)	
.16	Execute morning colors	A B C D F
	_____ (Signature and Date)	



## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

		<u>Questions</u>
306.2.17	Execute evening colors	A B C D F
	_____ (Signature and Date)	
.18	Maintain quarterdeck cleanliness	A B C F
	_____ (Signature and Date)	
.19	Verify embarking military/civilian personnel against security access list	A B C D F
	_____ (Signature and Date)	
.20	Maintain visitor log and badges	A B C F
	_____ (Signature and Date)	
.21	Supervise the duties of the MOOW	A B C F
	_____ (Signature and Date)	
.22	Inspect the oncoming watch for proper appearance	A B F
	_____ (Signature and Date)	
.23	Operate quarterdeck alarms	A B C F
	_____ (Signature and Date)	
.24	Supervise collection and preparation of 12 o'clock reports	A B C F
	_____ (Signature and Date)	
.25	Monitor command early warning/high precedence voice net	A B C D F
	_____ (Signature and Date)	

COMPLETED .2 AREA COMPRISES 24% OF WATCHSTATION.

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

### 306.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What conditions require this infrequent task?
- E. Satisfactorily perform or simulate this infrequent task.

306.3.1 Respond to communications fast reaction drill

**Questions**  
A B C D E

\_\_\_\_\_  
(Signature and Date)

.2 Raise/lower flags/pennants as directed by OOD

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 2% OF WATCHSTATION.

### 306.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What operating limitations are imposed?
- D. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

306.4.1 Loss of electrical power

**Questions**  
A B C D

\_\_\_\_\_  
(Signature and Date)

.2 Loss of firemain pressure

A B C D

\_\_\_\_\_  
(Signature and Date)

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

### Questions

306.4.3 High magazine temperature

A B C D

\_\_\_\_\_  
(Signature and Date)

.4 Dragging anchor

A B D

\_\_\_\_\_  
(Signature and Date)

.5 Heavy weather

A B C D

\_\_\_\_\_  
(Signature and Date)

.6 Increased THREATCON

A B C D

\_\_\_\_\_  
(Signature and Date)

.7 Request for political asylum/temporary refuge

A B D

\_\_\_\_\_  
(Signature and Date)

.8 Environmental pollution

A B C D

\_\_\_\_\_  
(Signature and Date)

.9 External disturbance

A B D

\_\_\_\_\_  
(Signature and Date)

.10 Internal disturbance

A B D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 2% OF WATCHSTATION.

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

### 306.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What other emergencies or malfunctions may occur if immediate action is not taken?
- D. Satisfactorily perform or simulate the immediate action for this emergency.

#### Questions

306.5.1 Weapons accident/incident

A B C D

\_\_\_\_\_  
(Signature and Date)

.2 Controlled space intrusion alarm

A B C D

\_\_\_\_\_  
(Signature and Date)

.3 Medical emergency accident/incident

A B C D

\_\_\_\_\_  
(Signature and Date)

.4 Fire

A B C D

\_\_\_\_\_  
(Signature and Date)

.5 Flooding

A B C D

\_\_\_\_\_  
(Signature and Date)

.6 Collision

A B C D

\_\_\_\_\_  
(Signature and Date)

## 306 PETTY OFFICER OF THE WATCH (POOW) (CONT'D)

### Questions

306.5.7 Terrorist attack

A B C D

\_\_\_\_\_  
(Signature and Date)

.8 Sabotage

A B C D

\_\_\_\_\_  
(Signature and Date)

.9 MOB

A B C D

\_\_\_\_\_  
(Signature and Date)

.10 Bomb threat

A B C D

\_\_\_\_\_  
(Signature and Date)

.11 Swimmer attack

A B C D

\_\_\_\_\_  
(Signature and Date)

.12 Excessive magazine temperature

A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 19% OF WATCHSTATION.

### **306      PETTY OFFICER OF THE WATCH (POOW) (CONT'D)**

#### **306.6      WATCHES**

**306.6.1      STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:**

POOW (5 times)

0800-1200 \_\_\_\_\_  
(Signature and Date)

1200-1600 \_\_\_\_\_  
(Signature and Date)

1600-2000 \_\_\_\_\_  
(Signature and Date)

2000-2400 \_\_\_\_\_  
(Signature and Date)

0000-0400 \_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 40% OF WATCHSTATION.

**306.7      EXAMINATIONS                      (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)**

**306.7.1      EXAMINATIONS                      Pass a written examination**

\_\_\_\_\_  
(Signature and Date)

**.2      EXAMINATIONS                      Pass an oral examination board**

\_\_\_\_\_  
(Signature and Date)

## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 307 DUTY MASTER-AT-ARMS (DMAA)

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified DUTY MASTER-AT-ARMS (DMAA) (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_





307 DUTY MASTER-AT-ARMS (DMAA)

Estimated completion time: 8 weeks

---

307.1 PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

307.1.1 FUNDAMENTALS FROM THIS PQS:

101 Safety Precautions

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

105 Security

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

110 Duty Master-At-Arms (DMAA)

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

113 Environmental Protection

Completed \_\_\_\_\_ 2% of Watchstation  
(Qualifier and Date)

307.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. Satisfactorily perform this task.

307.2.1 Read all applicable instructions prior to assuming watch

**Questions**  
A B D

\_\_\_\_\_  
(Signature and Date)

## 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

		<b><u>Questions</u></b>
307.2.2	Assist with the control of liberty parties leaving/returning to ship	A B C D
	_____ (Signature and Date)	
.3	Assist CDO/OOD during emergency drills	A B C D
	_____ (Signature and Date)	
.4	Inspect ship after sweepers	A B D
	_____ (Signature and Date)	
.5	Make 8 o'clock reports	A B C D
	_____ (Signature and Date)	
.6	Maintain order in lines for ship's services	A B C D
	_____ (Signature and Date)	
.7	Escort CO/XO on inspection	A B D
	_____ (Signature and Date)	
.8	Enforce reveille/taps	A B C D
	_____ (Signature and Date)	
.9	Investigate minor infractions of the UCMJ	A B C D
	_____ (Signature and Date)	
.10	Carry out daily routine as directed by the CDO, OOD, and CMAA	A B C D
	_____ (Signature and Date)	

### 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

#### Questions

307.2.11 Initiate report chits/incident complaint reports

A B C D

\_\_\_\_\_  
(Signature and Date)

.12 Assist in processing new personnel reporting aboard

A B C D

\_\_\_\_\_  
(Signature and Date)

.13 Muster/inspect restricted and extra duty personnel

A B C D

\_\_\_\_\_  
(Signature and Date)

.14 Assist Safety Officer in identifying safety discrepancies

A B C D

\_\_\_\_\_  
(Signature and Date)

.15 Assist at judicial/non-judicial proceedings

A B C D

\_\_\_\_\_  
(Signature and Date)

.16 Assign extra duty personnel to extra duty stations

A B C D

\_\_\_\_\_  
(Signature and Date)

.17 Carry out escort duties

A B C D

\_\_\_\_\_  
(Signature and Date)

.18 Maintain desk journal

A B D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 38% OF WATCHSTATION.

## 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

### 307.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What conditions require this infrequent task?
- E. Satisfactorily perform or simulate this infrequent task.

		<u>Questions</u> A B C D E
307.3.1	Supervise rigging/unrigging for special functions	
	_____ (Signature and Date)	
.2	Place a suspect under military apprehension	A B C D E
	_____ (Signature and Date)	
.3	Conduct legal search and seizure	A B C D E
	_____ (Signature and Date)	
.4	Identify controlled pharmaceuticals using PDR	A B D E
	_____ (Signature and Date)	
.5	Preserve a crime scene	A B C D E
	_____ (Signature and Date)	
.6	Identify, collect, and preserve evidence	A B C D E
	_____ (Signature and Date)	
.7	Demonstrate use of approved self-defense tactics	A B D E
	_____ (Signature and Date)	

### 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

#### Questions

307.3.8 Demonstrate use of approved restraint devices/tactics

A B D E

\_\_\_\_\_  
(Signature and Date)

.9 Demonstrate the proper method for handling intoxicated/disorderly personnel

A B C D E

\_\_\_\_\_  
(Signature and Date)

.10 Maintain/supervise sea bag/lucky bag locker

A B D E

\_\_\_\_\_  
(Signature and Date)

.11 Assist in processing personnel for confinement

A B C D E

\_\_\_\_\_  
(Signature and Date)

.12 Assist in urine sample collection

A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 24% OF WATCHSTATION.

#### 307.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this condition affect other operations/equipment/watchstations?
- D. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

#### Questions

307.4.1 Loss of ship's firemain

A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .4 AREA COMPRISES 2% OF WATCHSTATION.

## 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

### 307.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. How does this emergency affect other operations/equipment/watchstations?
- D. Satisfactorily perform or simulate the immediate action for this emergency.

#### Questions

A B C D

307.5.1 Medical

\_\_\_\_\_  
(Signature and Date)

.2 Fire

A B C D

\_\_\_\_\_  
(Signature and Date)

.3 Flooding

A B C D

\_\_\_\_\_  
(Signature and Date)

.4 Security alert

A B C D

\_\_\_\_\_  
(Signature and Date)

.5 Suicide/suicide attempt

A B C D

\_\_\_\_\_  
(Signature and Date)

.6 External disturbance

A B C D

\_\_\_\_\_  
(Signature and Date)

.7 Internal disturbance

A B C D

\_\_\_\_\_  
(Signature and Date)

## 307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)

### Questions

307.5.8 Sabotage

A B C D

\_\_\_\_\_  
(Signature and Date)

.9 Swimmer attack

A B C D

\_\_\_\_\_  
(Signature and Date)

.10 Explosion

A B C D

\_\_\_\_\_  
(Signature and Date)

.11 Bomb/bomb threat

A B C D

\_\_\_\_\_  
(Signature and Date)

.12 Hostage situation

A B C D

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 24% OF WATCHSTATION.

## 307.6 WATCHES

307.6.1 STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:

DMAA (3 times)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 4% OF WATCHSTATION.

## **307 DUTY MASTER-AT-ARMS (DMAA) (CONT'D)**

307.7 EXAMINATIONS (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)

307.7.1 EXAMINATIONS Pass a written examination

---

(Signature and Date)

.2 EXAMINATIONS Pass an oral examination board

---

(Signature and Date)



## FINAL QUALIFICATION

NAVEDTRA 43397-D

## 308 OFFICER OF THE DECK (OOD) IN-PORT

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors *give away* their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

---

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified OFFICER OF THE DECK (OOD) IN-PORT (NAVEDTRA 43397-D).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_



**308 OFFICER OF THE DECK (OOD) IN-PORT**

Estimated completion time: 6 weeks

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308.1 PREREQUISITES

**FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING PQS ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT MUST BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.**

308.1.1 PQS QUALIFICATIONS:

Small Arms NAVEDTRA 43466-B (Applicable watchstation)

Completed \_\_\_\_\_  
(Qualifier and Date)

Damage Control NAVEDTRA 43119-G (302 Basic First Aid)

Completed \_\_\_\_\_  
(Qualifier and Date)

.2 FUNDAMENTALS FROM THIS PQS:

101 Safety Precautions

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

102 Watchstanding (Basic)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

103 Watchstanding (Advanced)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

104 Communications

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### **308      OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)**

308.1.2    105    Security

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

106    Honors and Ceremonies (Basic)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

107    Honors and Ceremonies (Advanced)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

108    Seamanship (Basic)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

109    Seamanship (Advanced)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

110    Duty Master-At-Arms (DMAA)

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

111    Officer of the Deck (OOD) Administration

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

112    Small Boat

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

113    Environmental Protection

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

### 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

#### 308.1.2 114 Rules of the Road

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

#### .2 SYSTEMS FROM THIS PQS:

##### 201 Alarms

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

##### 202 Communication Equipment

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

##### 203 Navigation Lights

Completed \_\_\_\_\_ 1% of Watchstation  
(Qualifier and Date)

#### 308.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What control/coordination is required?
- C. What are the prescribed 1MC announcements and the required periodicity?
- D. What means of communications are used?
- E. What safety precautions must be observed?
- F. What are the Navy regulations/ship's policy/guidelines for this evolution?
- G. What parameters/operating limits must be monitored?
- H. What are the required reports/checksheets?
- I. What flags/pennants/day shapes/lights are displayed?
- J. Satisfactorily perform this task.

#### 308.2.1 Inspect quarterdeck watches

#### Questions

A F J

\_\_\_\_\_  
(Signature and Date)

#### .2 Update status of ship's major equipment and pier services

A B E F J

\_\_\_\_\_  
(Signature and Date)

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

		<b><u>Questions</u></b>
308.2.3	Inspect ship's brow, mooring lines, ground tackle, and position  _____ (Signature and Date)	A E F J
.4	Determine SOPA and guardship assignments  _____ (Signature and Date)	A F I J
.5	Review current and scheduled activities/evolutions and conditions of readiness  _____ (Signature and Date)	A E F I J
.6	Review current and predicted weather and tidal conditions  _____ (Signature and Date)	A B D F J
.7	Ascertain location/availability of CO, XO, and embarked commanders  _____ (Signature and Date)	A F I J
.8	Review required publications and instructions available on the quarterdeck  _____ (Signature and Date)	A F J
.9	Review ship's, SOPA's, and OPNAV's policies for civilian liberty boats  _____ (Signature and Date)	A E F H I J
.10	Review ship's and SOPA's policies for ship's boats  _____ (Signature and Date)	A E F I J

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

- 308.2.11 Direct the testing/use of the general announcing systems, alarms, and ship's bell

A B C D F J

\_\_\_\_\_  
(Signature and Date)

- .12 Execute the ship's routine as modified in the POD, PDL, and In-port Night Orders

A B C D F J

\_\_\_\_\_  
(Signature and Date)

- .13 Ensure positive identification/authorization of personnel entering/leaving the ship

A B D F G H J

\_\_\_\_\_  
(Signature and Date)

- .14 Inspect/control liberty parties

A B C D E F G H J

\_\_\_\_\_  
(Signature and Date)

- .15 Inspect all packages/materials carried on/off the ship for unauthorized/illegal items IAW ship's procedures

A C E F J

\_\_\_\_\_  
(Signature and Date)

- .16 Observe sunrise

A B D F I J

\_\_\_\_\_  
(Signature and Date)

- .17 Execute morning colors

A B D F I J

\_\_\_\_\_  
(Signature and Date)

- .18 Execute evening colors/observe sunset

A B D F I J

\_\_\_\_\_  
(Signature and Date)

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

308.2.19 Enforce ship's boats' safety requirements

A B D E F H J

\_\_\_\_\_  
(Signature and Date)

.20 Ensure all boats are fully equipped, manned, fueled, and in working order prior to use

A B E F G H J

\_\_\_\_\_  
(Signature and Date)

.21 Direct the operation of the ship's boats

A B C D E F I J

\_\_\_\_\_  
(Signature and Date)

.22 Coordinate shipboard emergency drills

A B C D E F H I J

\_\_\_\_\_  
(Signature and Date)

.23 Demonstrate the proper use of the Ship's General Announcing system (1MC)

A B F G J

\_\_\_\_\_  
(Signature and Date)

.24 Render honors to officers/officials in passing (afoot, vehicle, and boat)

A B C F I J

\_\_\_\_\_  
(Signature and Date)

.25 Announce the CO's/ranking officer's/official's arrival and departure

A B C F I J

\_\_\_\_\_  
(Signature and Date)

.26 Call away working parties

A B C D E F J

\_\_\_\_\_  
(Signature and Date)



## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

308.2.27 Initiate action to receive ships alongside

A B C D E F G H I J

\_\_\_\_\_  
(Signature and Date)

.28 Accomplish all necessary actions to allow for the safe conduct of personnel working over the side

A B C E F G H I J

\_\_\_\_\_  
(Signature and Date)

.29 Accomplish all necessary actions to allow for the safe conduct of personnel working aloft

A B C E F G H I J

\_\_\_\_\_  
(Signature and Date)

.30 Accompany Roving Patrol on rounds

A F G H J

\_\_\_\_\_  
(Signature and Date)

.31 Accompany Sound and Security Patrol on rounds

A D E F G H J

\_\_\_\_\_  
(Signature and Date)

.32 Accomplish all necessary actions to allow for the safe conduct of divers in the water

A B C E F G H I J

\_\_\_\_\_  
(Signature and Date)

.33 Initiate action to refuel/transfer fuel

A B C D E F G H I J

\_\_\_\_\_  
(Signature and Date)

.34 Accomplish all necessary actions to allow for the safe conduct of pumping bilges

A B C D E F G H I J

\_\_\_\_\_  
(Signature and Date)

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

308.2.35 Collect and review 12 o'clock reports

A B F H J

\_\_\_\_\_  
(Signature and Date)

.36 Review Deck Log for accuracy

A B F J

\_\_\_\_\_  
(Signature and Date)

.37 Review CO's Standing Orders

A J

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 32% OF WATCHSTATION.

### 308.3 INFREQUENT TASKS

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the prescribed 1MC announcements and the required periodicity?
- C. What control/coordination is required?
- D. What safety precautions must be observed?
- E. What are the Navy/SOPA/ship's regulations regarding this action?
- F. What flags, pennants, and day shapes are required?
- G. Satisfactorily perform or simulate this infrequent task.

### Questions

308.3.1 Verify safe conditions for sonar operations

A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.2 Verify safe conditions for ordnance handling

A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.3 Verify safe conditions for turnover of (jack) main engines

A B C D E G

\_\_\_\_\_  
(Signature and Date)

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

308.3.4 Observe lowering and raising of ship's boats

A B C D G

\_\_\_\_\_  
(Signature and Date)

.5 Prepare for getting underway

A B C E F G

\_\_\_\_\_  
(Signature and Date)

.6 Observe working mooring lines with capstan

A B C D G

\_\_\_\_\_  
(Signature and Date)

.7 Set HERO restrictions

A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.8 Verify safe conditions for air operations (in-port)

A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.9 Respond to political asylum/temporary refuge request

A C D E G

\_\_\_\_\_  
(Signature and Date)

.10 Respond to storm warning

A B C D E F G

\_\_\_\_\_  
(Signature and Date)

.11 Receive personnel in UA/deserter status

A C E G

\_\_\_\_\_  
(Signature and Date)

.12 Receive personnel from civil/military authorities

A C E G

\_\_\_\_\_  
(Signature and Date)

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

### Questions

308.3.13 Respond to communications fast reaction drill

A B C E G

\_\_\_\_\_  
(Signature and Date)

.14 Observe crane operations

A C D E G

\_\_\_\_\_  
(Signature and Date)

.15 Respond to American Red Cross emergency notification

A C E G

\_\_\_\_\_  
(Signature and Date)

.16 Observe an anchor chain under light, moderate, and heavy strain and receive reports from the anchor watch

A C D G

\_\_\_\_\_  
(Signature and Date)

.17 Receive drunk/disorderly personnel

A C D E G

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 18% OF WATCHSTATION.

### 308.4 ABNORMAL CONDITIONS

For the abnormal conditions listed below:

- A. What indications and alarms are received?
- B. What are the prescribed 1MC announcements and the required periodicity?
- C. What are the probable causes?
- D. What operating limitations are imposed?
- E. How does this condition affect other operations/equipment/watchstations?
- F. Satisfactorily perform or simulate the corrective/immediate action for this abnormal condition.

### Questions

308.4.1 Loss of firemain

A B C D E F

\_\_\_\_\_  
(Signature and Date)

### 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

		<u>Questions</u> A C D E F
308.4.2	Loss of electrical power	
	_____ (Signature and Date)	
.3	Dragging anchor	A C E F
	_____ (Signature and Date)	
.4	Increased THREATCON	A B C E F
	_____ (Signature and Date)	
.5	Excessive list	A B C D E F
	_____ (Signature and Date)	
.6	Heavy weather	A B C D E F
	_____ (Signature and Date)	

COMPLETED .4 AREA COMPRISES 8% OF WATCHSTATION.

#### 308.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What are the prescribed 1MC announcements and the required periodicity?
- C. What immediate action is required?
- D. What are the probable causes?
- E. What operating limitations are imposed?
- F. How does this emergency affect other operations/ equipment/watchstations?
- G. Satisfactorily perform or simulate the immediate action for this emergency.

		<u>Questions</u> A B C D E F G
308.5.1	Flooding	
	_____ (Signature and Date)	

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

		<u>Questions</u>
308.5.2	Fire	A B C D E F G
	_____ (Signature and Date)	
.3	MOB	A B C D F G
	_____ (Signature and Date)	
.4	Bomb threat	A C D F G
	_____ (Signature and Date)	
.5	Collision	A B C D F G
	_____ (Signature and Date)	
.6	Security alert	A B C D E F G
	_____ (Signature and Date)	
.7	Controlled space intrusion alarm	A B C D E G
	_____ (Signature and Date)	
.8	Excessive magazine temperature	A C D E G
	_____ (Signature and Date)	
.9	Sneak attack/boarding	A B C D F G
	_____ (Signature and Date)	
.10	Sorties/dispersals	A C D F G
	_____ (Signature and Date)	

## 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

		<u>Questions</u>
308.5.11	Explosion	A B C D E F G
	_____ (Signature and Date)	
.12	Medical emergency	A B C D F G
	_____ (Signature and Date)	
.13	Emergency action/response message	A C D G
	_____ (Signature and Date)	
.14	Emergency requiring rescue and assistance detail response	A B C D F G
	_____ (Signature and Date)	
.15	Environmental pollution	A B C D F G
	_____ (Signature and Date)	
.16	Weapons accident	A B C D E F G
	_____ (Signature and Date)	
.17	External disturbance	A B C D F G
	_____ (Signature and Date)	
.18	Internal disturbance	A B C D F G
	_____ (Signature and Date)	
.19	Sabotage	A B C D E F G
	_____ (Signature and Date)	

### 308 OFFICER OF THE DECK (OOD) IN-PORT (CONT'D)

Questions  
A B C D E F G

308.5.20 Swimmer attack

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 20% OF WATCHSTATION.

#### 308.6 WATCHES

308.6.1 STAND THE FOLLOWING WATCHES UNDER QUALIFIED SUPERVISION:

OOD In-port (6 times)

0800-1200 \_\_\_\_\_  
(Signature and Date)

1200-1600 \_\_\_\_\_  
(Signature and Date)

1600-2000 \_\_\_\_\_  
(Signature and Date)

2000-2400 \_\_\_\_\_  
(Signature and Date)

0000-0400 \_\_\_\_\_  
(Signature and Date)

0400-0800 \_\_\_\_\_  
(Signature and Date)

COMPLETED .6 AREA COMPRISES 5% OF WATCHSTATION.

#### 308.7 EXAMINATIONS (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)

308.7.1 EXAMINATIONS Pass a written examination

\_\_\_\_\_  
(Signature and Date)

.2 EXAMINATIONS Pass an oral examination board

\_\_\_\_\_  
(Signature and Date)



## QUALIFICATION PROGRESS SUMMARY FOR DECK WATCHES IN-PORT

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This qualification progress summary is used to track the progress of a trainee in the watchstations for this PQS and ensure awareness of remaining tasks. It should be kept by the individual or in the individual's training jacket and updated with an appropriate signature (Training Petty Officer, Division Officer, Senior Watch Officer, etc.) as watchstations are completed.

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301 ANCHOR WATCH

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

302 PIER SECURITY

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

303 BROW WATCH

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

304 ROVING PATROL

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

## QUALIFICATION PROGRESS SUMMARY FOR DECK WATCHES IN-PORT (CONT'D)

---

305 MESSENGER OF THE WATCH (MOOW)

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

306 PETTY OFFICER OF THE WATCH (POOW)

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

307 DUTY MASTER-AT-ARMS (DMAA)

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

---

308 OFFICER OF THE DECK (OOD) IN-PORT

Completed \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

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## LIST OF REFERENCES USED IN THIS PQS

Bluejackets' Manual, 22nd Edition  
COMDTINST M16672.2B, U.S. DOT/USCG Navigation Rules, International - Inland  
Dutton's Navigation and Piloting, 14th Edition  
Local Command Instruction  
Local Senior Officer Present Afloat (SOPA) Instruction  
Manual for Courts-Martial for the United States, (1998 Edition)  
Manufacturer's Technical Manuals  
Naval Sea Systems Command Technical Manual SE-105-AQ-MMO-00/STC-2(V) Integrated Voice Communication System, Vol. 1  
NAVEDTRA 12016, Seaman  
NAVEDTRA 12043, Military Requirements, Basic  
NAVEDTRA 12100, Boatswain's Mate  
NAVEDTRA 12120, Quartermaster  
NAVEDTRA 12160, Interior Communications Electrician, Vol. 1  
NAVEDTRA 12740, Master-at-Arms  
NSTM S9086-CN-STM-020/CH-079 V2, Damage Control - Practical Damage Control  
NSTM S9086-T8-STM-000/CH-593, Pollution Control  
NSTM S9086-TX-STM-010/CH-583, Boats and Small Craft  
NSTM S9086-UU-STM-010/CH-613, Wire and Fiber Rope and Rigging  
NTP-13(C), Flags, Pennants, and Customs  
OPNAVINST 3100.6E, Special Incident Reporting Procedures  
OPNAVINST 3100.7B, Preparing, Maintaining, and Submitting the Ship's Deck Log  
OPNAVINST 3120.32C, Standard Organization and Regulations Manual of the U.S. Navy (SORM)  
OPNAVINST 3500.39, Operational Risk Management  
OPNAVINST 5090.1B, Environmental and Natural Resources Program Manual  
OPNAVINST 5090.1B, Environmental Compliance Afloat  
OPNAVINST 5100.19C, Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat  
OPNAVINST 5350.4B, Alcohol and Drug Abuse Prevention and Control  
OPNAVINST 5510.60.L, Department of the Navy Information and Personnel Security Program Regulation  
OPNAVINST 5580.1, Navy Law Enforcement Manual  
Own Ship's Plans/Drawings  
Pub No. 102, International Code of Signals  
Ship's Security Bill  
Type Commanders' Physical Security Instruction  
U.S. Navy Regulations, 1990  
Watch Officer's Guide, 13th Edition



## Personal Qualification Standard Feedback Form

From \_\_\_\_\_ Date \_\_\_\_\_

Via \_\_\_\_\_ Date \_\_\_\_\_  
Department Head

Activity \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_ DSN \_\_\_\_\_

PQS Title \_\_\_\_\_ NAVEDTRA \_\_\_\_\_

Section Affected \_\_\_\_\_

Page Number(s) \_\_\_\_\_

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For faster response, you may email your feedback to the PQS Development Group at: *n34.pqs@cnet.navy.mil*. Please include the above information so that we may better serve you.

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Remarks/Recommendations (Use additional sheets if necessary):

(FOLD HERE)

DEPARTMENT OF THE NAVY

OFFICIAL BUSINESS

COMMANDING OFFICER  
NETPDTC N34  
6490 SAUFLEY FIELD ROAD  
PENSACOLA FL 32509-5237

(FOLD HERE)